



**CITY OF LARKSPUR
Staff Report**

June 5, 2019 City Council Meeting

DATE: May 28, 2019
TO: Honorable Mayor Morrison and the Larkspur City Council
FROM: Dan Schwarz, City Manager
SUBJECT: DONATE SURPLUS PROPERTY TO THE LARKSPUR COMMUNITY
FOUNDATION – WOODEN CHAIRS FROM COUNCIL CHAMBER

ACTION REQUESTED

Approve the attached resolution.

SUMMARY AND BACKGROUND

Last year, the mix of chairs in the Council Chamber were replaced with more ergonomically friendly chairs. Among the removed chairs were wooden chairs that have been in the Council Chamber for many years. These wooden chairs were built with two seats connected together. In total, there are seventeen pairs of chairs.

Staff has determined that the City no longer has a purpose for the wooden chairs. The City Manager suggests donating them to the Larkspur Community Foundation, whose members have agreed to auction the chairs, with the proceeds being placed in the Foundations fund for promoting Larkspur heritage.

Larkspur Municipal Code Section 3.30.040 (G) provides that in lieu of the City's standard practice for disposing of surplus property, the Council may, by resolution, choose to donate surplus property to a charitable organization with tax-exempt status. The Larkspur Community Foundation meets these criteria.

FISCAL IMPACT

Nominal. This action eliminates costs associated with disposing of property, as well as any associated revenue.

STAFF RECOMMENDATIONS

Adopt the attached resolution.

Respectfully submitted,

Dan Schwarz, City Manager

Attachments

1. Resolution

RESOLUTION NO. 32/19

**A RESOLUTION OF THE CITY COUNCIL
AUTHORIZING THE DONATION OF CERTAIN SURPLUS PROPERTY TO THE
LARKSPUR COMMUNITY FOUNDATION**

WHEREAS, the City owns wooden chairs that were used in the Council Chamber for many years and are now considered surplus;

WHEREAS, Larkspur Municipal Code Section 3.30.040 (G) provides that in lieu of the City’s standard practice for disposing of surplus property, the Council may, by resolution, choose to donate surplus property to a charitable organization with tax-exempt status;

WHEREAS, the Larkspur Community Foundation is a charitable organization with tax-exempt status; and

WHEREAS, the Larkspur Community Foundation proposes to sell these chairs by means of an auction, with the proceeds being placed in the Foundations fund for supporting Larkspur heritage.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Larkspur adopts Resolution No. 32/19, authorizing the donation of wooden chairs formerly used in the Council Chamber to the Larkspur Community Foundation for the purpose raising money to support Larkspur heritage.

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IT IS HEREBY CERTIFIED that the City Council of the City of Larkspur duly introduce and regularly adopted the foregoing resolution at a meeting held on the 5th day of June, 2019 by the following vote, to-wit:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ATTEST:

MAYOR

CITY CLERK