



**CITY OF LARKSPUR
Staff Report**

June 5, 2019 City Council Meeting

DATE: May 20, 2019

TO: Honorable Mayor Morrison and the Larkspur City Council

FROM: Dan Schwarz, City Manager
Jamie Kuryllo, City Clerk

SUBJECT: ADOPT A RESOLUTION CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION OF TWO MEMBERS OF THE LARKSPUR CITY COUNCIL FOR FIVE-YEAR TERMS, AND REQUESTING THAT THE BOARD OF SUPERVISORS OF THE COUNTY OF MARIN ORDER THE CONSOLIDATION OF SAID ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING CERTAIN ELECTION SERVICES BY THE COUNTY CLERK

ACTION REQUESTED

Adopt a resolution calling and giving notice of a general municipal election of two members of the Larkspur City Council for five-year terms, and requesting that the Board of Supervisors of the County of Marin order the consolidation of said election with any other election conducted on said date, and requesting certain election services by the County Clerk.

SUMMARY AND BACKGROUND

On May 17, 2017, in order to comply with the California Voter Rights Participation Act (SB415, 2015), the City Council adopted Ordinance 1017 to transition the City's general municipal election dates from the current odd-year schedule to the even-year Statewide General Election dates. This required a one-time adjustment to the terms of office for City Councilmembers elected in November 2017 and November 2019 to a five-year term. Beginning with the November 2022 election, the terms of Larkspur City Councilmembers will return to four-year terms.

The proposed resolution calls for and gives notice that a General Municipal Election will be held in the City of Larkspur on Tuesday, November 5, 2019 for the purpose of electing two (2) Councilmembers for a full five-year term expiring November 2024.

Pursuant to California Elections Code Sections 10002 and 10403, the proposed resolution also requests that the County of Marin Board of Supervisors permit the County Elections Official to render specified services to the City relating to the conduct of the election on a reimbursable basis.

AGENDA ITEM 4.4

The nomination period for the November 5, 2019 General Municipal Election opens July 15, 2019 and closes August 9, 2019. If an incumbent does not file by the August 9 deadline, the nomination period is extended to August 14, 2019 for non-incumbents only. Interested candidates will pick up and file nomination paperwork with the Larkspur City Clerk – 400 Magnolia Avenue, Second Floor. More information can be found at <https://www.cityoflarkspur.org/582/Elections>.

STAFF RECOMMENDATIONS

That the City Council adopt the resolution calling and giving notice of a general municipal election of two members of the Larkspur City Council for five-year terms, and requesting that the Board of Supervisors of the County of Marin order the consolidation of said election with any other election conducted on said date, and requesting certain election services by the County Clerk.

Respectfully submitted,

Dan Schwarz, City Manager
Jamie Kuryllo, City Clerk

Attachments

1. Resolution

**CITY OF LARKSPUR
RESOLUTION 31/19**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LARKSPUR CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION OF TWO MEMBERS OF THE LARKSPUR CITY COUNCIL FOR FIVE-YEAR TERMS, AND REQUESTING THAT THE BOARD OF SUPERVISORS OF THE COUNTY OF MARIN ORDER THE CONSOLIDATION OF SAID ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING CERTAIN ELECTION SERVICES BY THE COUNTY CLERK

WHEREAS, two four-year terms of office on the Larkspur City Council will expire on the certification of the November 5, 2019 election results;

WHEREAS, in order to comply with the California Voter Rights Participation Act (SB415, 2015), the City Council adopted Ordinance 1017 to transition the City's general municipal election dates from the current odd-year schedule to the even-year Statewide General Election dates, in part by providing for a one-time adjustment to the terms of office for those prospective City Councilmembers to be elected in November 2019 to a five-year term, expiring upon the certification of the November 2024 election results;

WHEREAS, as required by California Elections Code Section 10403.5, the County of Marin Board of Supervisors approved the change of the election date under Ordinance 1017; and

WHEREAS, pursuant to California Elections Code Sections 10002 and 10403, the City Council of the City of Larkspur may request the County of Marin Board of Supervisors to permit the County Elections Official to render specified services to the City relating to the conduct of the election on a reimbursable basis.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Larkspur hereby resolve, declare, determine and order as follows:

1. That an election is hereby called to be held on November 5, 2019, at which election of two City Council seats for a term of five years will be determined.
2. That the consolidated election will be held and conducted in the matter prescribed in Elections Code Section 10418; and that the Board of Supervisors of the County of Marin is hereby requested to consolidate said election with any other applicable election conducted on the same day.
3. That the County Elections Official is authorized, at the City's expense, to provide all necessary election services in order to properly and lawfully conduct said election, including precinct workers and the procurement and furnishing of all official ballots, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election, and to canvass the results of said election.
4. That the polls for the election shall be open at 7:00 a.m. of the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed.
5. That the City of Larkspur acknowledges that the County will bear additional costs by reason of this consolidation and agrees to reimburse the County for any such costs upon the City's receipt of the properly approved invoice.

4.4 ATTACHMENT 1

- 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election in the time, form and manner as required by law.
- 7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.
- 8. That the City Clerk is hereby directed to file a certified copy of the resolution with the County of Marin Elections Department.

IT IS HEREBY CERTIFIED that the City Council of the City of Larkspur duly introduced and regularly adopted the foregoing resolution at a regular meeting held on June 5, 2019 by the following vote:

AYES: COUNCILMEMBER:
NOES: COUNCILMEMBER:
ABSENT: COUNCILMEMBER:
ABSTAIN: COUNCILMEMBER:

Ann Morrison, Mayor

ATTEST:

Jamie Kuryllo, City Clerk
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