



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Larkspur City Council Chambers  
400 Magnolia Avenue, Larkspur CA  
April 17, 2019

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
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**SPECIAL MEETING**

Mayor Morrison opened the special meeting at 5:30 p.m.

**1. ROLL CALL**

COUNCIL PRESENT: Mayor Ann Morrison; Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Clerk Jamie Kuryllo; Planning Director Neal Toft

**2. BUSINESS ITEMS**

2.1 INTERVIEW FOR PLANNING COMMISSION – 1 VACANCY

Council interviewed three candidates for the Planning Commission.

**3. ADJOURN**

Mayor Morrison adjourned the special meeting at 6:30 p.m.

**REGULAR MEETING**

Mayor Morrison opened the regular meeting at 6:30 p.m.

**1. ROLL CALL**

COUNCIL PRESENT: Mayor Ann Morrison; Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O’Hare; Library Director Janice Akel; Recreation Director Dick Whitley; Police Chief Michael Norton; Fire Chief Scott Shurtz; Planning Director Neal Toft; Public Works Director Julian Skinner; Public Works Superintendent Robert Quinn; Administrative Services Director Cathy Orme

**2. PUBLIC COMMENT**

Council received public comment; there was no discussion.

**3. PRESENTATIONS/PROCLAMATIONS**

3.1 Central Marin Police Authority: *Yearly Update to Council* Provided by Michael Norton, Police Chief

Police Chief Michael Norton provided Council with a yearly update on the Central Marin Police Authority.

**4. APPROVAL OF THE CONSENT CALENDAR**

- 4.1 Approval of Minutes: March 20, 2019
- 4.2 Ordinance 1039: Waive Second Reading and Adopt Ordinance 1039 Replacing Larkspur Municipal Code Chapter 18.51 Governing Wireless Communications

- Facilities
- 4.3 Ordinance 1038: Waive Second Reading and Adopt Ordinance 1038 Replacing Larkspur Municipal Code Chapter 18.23 Amending Zoning Regulations for Accessory Dwelling Units to Comply with State Law

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council approved the consent calendar. The vote was five in favor.

## **5. CITY MANAGER'S ORAL REPORT**

City Manager Schwarz gave his oral report to the City Council.

## **6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS**

Mayor Morrison reported on the following items:

1. Mayor Morrison provided an update on the Larkspur Library and Community Center Task Force, which has raised \$257,000 to date. The Task Force is currently working on a feasibility study and completing public outreach.
2. Mayor Morrison provided an update on the Chamber of Commerce. The Chamber of Commerce is busy planning this year's wine stroll and will be holding a ribbon cutting ceremony on April 18, 2019 at 5:15 p.m. at Shake Shack.

## **7. PUBLIC HEARINGS**

### **7.1 AMENDMENTS TO THE FEE SCHEDULE OF THE CITY OF LARKSPUR**

City Manager Schwarz reported that the City reviews its fee schedule on an annual basis.

Mayor Morrison opened the public hearing. There was no public comment. Mayor Morrison closed the public comment.

Upon motion by Councilmember Haroff, seconded by Councilmember Chu, Council adopted Resolution 20/19 amending the fee schedule of the City of Larkspur. The vote was five in favor.

## **8. BUSINESS ITEMS**

### **8.1 APPOINT LARKSPUR CITIZEN OF THE YEAR**

Upon motion by Councilmember Haroff, seconded by Councilmember Hillmer, Council appointed Perry Butler as Larkspur Citizen of the Year. The vote was five in favor.

### **8.2 DEPARTMENT BUDGETS, GOALS AND OBJECTIVES**

The following members of the management team spoke on their department's budget, goals and objectives:

City Clerk Jamie Kuryllo  
Library Director Janice Akel  
Recreation Director Dick Whitley  
Public Works Director Julian Skinner  
Public Works Superintendent Robert Quinn  
Fire Chief Scott Shurtz  
Police Chief Michael Norton  
Administrative Services Director Cathy Orme  
City Manager Dan Schwarz

## **9. ADJOURN**

Council adjourned the meeting.

Attested

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Jamie Kuryllo  
City Clerk