



DEFERRED SUBMITTAL FORM

City of Larkspur Building Department
400 Magnolia Ave.
Larkspur, CA 94939
(415) 927-5038

OFFICE USE ONLY
PERMIT NO.: _____

PROPERTY/WORK DESCRIPTION

Project Address: _____ Permit Application Number: _____

Commercial: Tenant name, and Suite Number: _____

Work Description: _____

RESIDENTIAL	COMMERCIAL
ALTER/REPAIR	TENNANT IMPROVEMENT (T.I.)
	ADDITION
	NEW

Does deferred submittal change original valuation? Yes No If yes, how much is the valuation difference: _____

CONTRACTOR: _____

ARCHITECT/ENGINEER: _____

LICENSE #: _____ CLASS _____ EXP: _____

LICENSE #: _____ EXP: _____

ADDRESS: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

PHONE NUMBER: _____

EMAIL: _____

EMAIL: _____

To facilitate plan review approval, issuance of the building permit, and initial progress on the above listed project, the following design, plans, calculations and/or reports are requested as deferred submittal:

Provide two (2) copies of the design, plans, calculations and/or reports, reviewed, wet stamped and signed by the registered design professional, and noted by same, to be in general conformance with the building/project design. These deferred documents shall be submitted to the City of Larkspur Building Department for review and approval prior to any work being conducted in relation to the deferred item(s). Applicant agrees that no work on deferred items may be started without prior approval of the deferred documents from the Larkspur Building Official. Construction may be halted if said City-approved deferred submittal documentation is not at the job site.

Please allow two (2) weeks for deferral review.

APPLICANT SIGNATURE

I certify I have read this application and that the information I have provided herein is correct to the best of my knowledge. I agree to comply with all City, County, and State laws relating to building construction.

SIGNATURE _____ PRINT NAME _____ DATE _____

SIGNATURE _____ PRINT NAME _____ DATE _____

NOTE: If a general contractor has not been selected for the project it will be the sole responsibility of the Architect or Engineer of Record to notify the selected contractor of deferred submittal items and the approval requirements before construction starts.

For additional information, forms & documents please visit us on the web at: [City of Larkspur Building Department](#)