



# RESALE INSPECTION REPORT APPLICATION

City of Larkspur Building Department  
400 Magnolia Ave.  
Larkspur, CA 94939  
(415) 927-5038

OFFICE USE ONLY

REPORT NO.: \_\_\_\_\_

RECEIPT #: \_\_\_\_\_ INSPECTOR: \_\_\_\_\_

INSP DATE: \_\_\_\_\_

INSP TIME: \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_ **APN:** \_\_\_\_\_

## TYPE OF BUILDING AND INSPECTION REPORT FEES:

Single Family Dwelling - \$208	Addtl unit - \$71	<b>TOTAL:</b> _____
Condo/Duplex/Apartments - \$141	Ea addtl unit - \$71, No of units: _____	<b>TOTAL:</b> _____

**PROPERTY OWNER:** \_\_\_\_\_

CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**AGENT:** \_\_\_\_\_

AGENCY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**PERSON TO MEET INSPECTOR:**      **OWNER**      **AGENT**      **OTHER:** \_\_\_\_\_

## APPLICANT SIGNATURE

*I am* \_\_\_\_ **Legal Owner**, \_\_\_\_ **Agent of the Legal Owner**, of the property at the address at the subject building and hereby request that a physical inspection be made of the property and agree to furnish buyer with a copy of the final report.

*I certify that I am the applicant named herein*, that I have familiarized myself with the above-referenced property prior to filing this application, and that the answers herein contained are in all respects true and accurate to the best of my knowledge.

*I acknowledge that the entire building site* must be available for a complete and continuous inspection at the time for which the inspection is arranged. The Resale Inspector will not inspect buildings unless accompanied by either the owner or the owner's authorized agent.

\_\_\_\_\_  
SIGNATURE of Property Owner or Agent

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Larkspur Municipal code Section 15.40 requires that, prior to the completion of the sale or exchange of residential property, the Seller/Seller's Agent furnish this report to the Buyer(s). First sale homes on subdivisions or newly created properties approved and recorded less than two years prior to sale are exempt.

**Completed and signed forms can be emailed to** [building@cityoflarkspur.org](mailto:building@cityoflarkspur.org)

- **Payment can be with credit card authorization form submitted with the application.**
- **Alternatively the application with check payment can be mailed, or dropped off in the box to the right of the front door of City Hall.**
- **The report will be valid for a period of six (6) months from the date of issuance.**

**A separate Central Marin Fire Department Resale Inspection is required.** <https://centralmarinfire.org/resale>

**\*\*There is a \$119.82 fee for same-day cancellation or a no-show. There is no fee for advance cancellation.**