



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Via Teleconference Only  
Per Governor's Executive Order N-29-20

October 7, 2020

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
(Quick Links – Watch City Council Meetings)

## REGULAR MEETING

Mayor Way called the regular meeting to order at 6:30 p.m.

### 1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Dan Hillmer, Gabe Paulson, and Mayor Catherine Way

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Administrative Services Director Cathy Orme, City Manager Dan Schwarz, Public Works Director Julian Skinner, Senior Planner Kristin Teiche, Planning & Building Director Neal Toft, and City Attorney Sky Woodruff

### 2. PUBLIC COMMENT

No one from the public wished to speak.

### 3. PRESENTATIONS/PROCLAMATIONS

None.

### 4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Councilmember Paulson, and seconded by Councilmember Candell, the City Council approved Items 4.1, 4.2, 4.3, and 4.5 on the consent calendar in one motion. The vote was unanimously in favor.

Councilmembers Hillmer and Paulson announced that they must abstain from the vote for Item 4.4 as their residences are within 500' of the subject permit zones. Upon motion by Councilmember Candell, seconded by Vice Mayor Haroff, the Council approved Item 4.4 on the consent calendar. The vote was 3-0 in favor (Hillmer and Paulson abstained).

The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the September 11, 2020, special meeting.
- 4.3 Approve minutes of the September 16, 2020, regular meeting.
- 4.4 Adopt Resolution 68/20 amending the Preferential Parking Permit Zones for portions of the Larkspur Marina and Heather Gardens neighborhoods.
- 4.5 Adopt Resolution 69/20 approving a cooperative agreement with the County of Marin for the 2020 Central Region Road Rehabilitation Project.

### 5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

### 6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Hillmer reported on the following items:

1. 10/7/2020 SMART Board Meeting.

2. Upcoming 10/19/2020 SMART Board listening forum.

Councilmember Paulson reported on the following items:

1. Marin Wildfire Prevention Authority (MWPA) Chipper Day program.
2. MWPA Senior Exemptions for Property Tax.

Councilmember Candell reported on the following items:

1. Bon Air Bridge Update construction impacts.

Vice Mayor Haroff reported on the following items:

1. Bon Air Bridge construction process.

Mayor Way reported on the following items:

1. League of Women Voters' ballot analysis.
2. Meeting with merchants in the downtown corridor to discuss holiday decorations and encouraging patronage of downtown businesses.
3. 10/1/2020 Southern Marin Disaster Council meeting.
4. Meetings between the Mayor/Vice Mayor and The Commons Foundation to establish an agreement for fundraising.
5. 10/7/2020 – 10/9/2020 League of California Cities Annual Conference.
6. Schools returning to in-person learning.

The Council received public comment from 1 speaker:

- Dr. Stephen Wagstaff

## **7. PUBLIC HEARINGS**

- 7.1 INTRODUCE AND WAIVE FIRST READING OF ORDINANCE 1051 AMENDING CHAPTERS 18.06 (ZONING ADMINISTRATOR), 18.34 (SLOPE AND HILLSIDE), 18.35 (RESIDENTIAL FLOOR AREA RATIOS), AND 18.64 (DESIGN REVIEW) OF THE LARKSPUR MUNICIPAL CODE TO EXPAND THE LIST OF PROJECTS THAT MAY BE HEARD BY THE ZONING ADMINISTRATOR TO STREAMLINE THE HEARING PROCESS FOR MINOR, NON-CONTROVERSIAL PROJECTS  
*City Council to hear staff report, hold the public hearing, and move to introduce and waive first reading of Ordinance 1051.*

Senior Planner Teiche presented the staff report and answered questions from the Council.

Mayor Way opened the public hearing and public comment was received from 2 speakers:

- Laura Effel
- Anonymous Speaker listed as "Mr. Gotta New Car"

Seeing no one else wishing to speak, Mayor Way closed the public hearing.

Upon motion by Vice Mayor Haroff, seconded by Councilmember Candell, the Council approved the introduction and waived the first reading of Ordinance 1051 amending Chapters 18.06 (Zoning Administrator), 18.34 (Slope and Hillside), 18.35 (Residential Floor Area Ratios), and 18.64 (Design Review) of the Larkspur Municipal Code to expand the list of projects that may be heard by the Zoning Administrator to streamline the hearing process for minor, non-controversial projects.

## **8. BUSINESS ITEMS**

- 8.1 MOBILEHOME PARK AD HOC COMMITTEE UPDATE  
*Ad Hoc Committee (Haroff/Paulson) to provide an update.*

Ad Hoc Committee Members Haroff and Paulson provided an update and written memorandum to the Council and answered questions.

The Council received public comment from 2 individuals:

- Marin Park Residents
- Kevin Carroll (written and verbal)

The Council accepted the memorandum from the Mobilehome Park Ad Hoc Committee. The Council discussed that they may in the future create a new ad hoc committee with a revised focus on broader topics of affordability.

## **AGENDA ITEM 4.2A**

- 8.2 GENERAL FUND FINANCIAL REVIEW
  - A. 2020 TRENDS & INDICATIONS
  - B. WHAT DOES THE GENERAL FUND PAY FOR?

City Manager Schwarz and Administrative Services Director Orme provided a presentation and answered questions from the Council.

No one from the public wished to comment.

- 8.3 UPDATE ON CITY ACTIVITIES AND FINANCES WITH REGARDS TO CORONAVIRUS (COVID-19)
  - Standing item to update the City Council on City activity and financial & budget implications during and in response to the COVID-19 Emergency.*

City Manager Schwarz provided an update and answered questions from the City Council.

No one from the public wished to comment.

## **9. ADJOURN**

The Council adjourned the meeting at 8:11 p.m.

Attested

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Alison Foulis  
City Clerk