



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
And Via Videoconference Per AB 361 (2021)

November 16, 2022

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
(Quick Links – Watch City Council Meetings)

REGULAR MEETING

Mayor Hillmer called the regular meeting to order at 6:32 P.M.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Gabe Paulson, Catherine Way, and Mayor Dan Hillmer

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Fire Chief Ruben Martin, Assistant to the City Manager Shannon O'Hare, City Manager Dan Schwarz, Community Development Director Elise Semonian, Public Works Director Julian Skinner, Assistant Engineer Alvin Tan, and City Attorney Sky Woodruff

Mayor Hillmer led the pledge of allegiance.

2. PUBLIC COMMENT

The Council received public comment from:

- Dr. Kerr
- Jeffrey Mann
- Ken Strong
- James Bill
- David Moller
- Tom Flynn
- James Holmes
- Daniel Segedin
- Carleen Cullen

3. PRESENTATIONS/PROCLAMATIONS

None

4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Vice Mayor Paulson, and seconded by Councilmember Way, the City Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the November 2, 2022, regular meeting.
- 4.3 Adopt Resolution 82/22 changing the regular meeting time for the December 7, 2022, meeting of the Larkspur City Council.
- 4.4 First reading of a Memorandum of Understanding between the City of Larkspur and the Larkspur Miscellaneous Employees Association (LMEA), the Outline of Salaries and Benefits for the Management Unit of Employees, and the City Manager's Employment Agreement.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Way reported on the following items:

1. 11/10/2022 Central Marin Police Council and Central Marin Fire Council Meetings
2. Countywide Community Development Block Grant Priority Setting Committee
3. The Commons Foundation "Why I Love Libraries" Art Contest

Councilmember Haroff reported on the following items:

1. Reach Code Ordinances
2. Rent Stabilization Ad-Hoc Committee
3. MCE Marin Clean Energy
4. Housing Steering Committee

Mayor Hillmer reported on the following items:

1. Councilmember Elect Kevin Carroll
2. Measure G

Vice Mayor Paulson reported on the following items:

1. Central Marin Police Authority
2. Housing Steering Committee
3. Rent Stabilization Ad Hoc Committee

7. PUBLIC HEARINGS

- 7.1 MARIN SANITARY SERVICE RATES FOR GARBAGE AND RECYCLING COLLECTION FOR 2023
Council to conduct the public hearing and adopt Resolution 83/22 approving the rates for garbage and recycling collection.

City Manager Schwarz introduced R3 Consulting Group Principal Garth Schultz who provided a presentation to the Council and answered questions. Patty Garbarino, Marin Sanitary Service, responded to questions from the Council as well.

Mayor Hillmer opened the public hearing and the City Council received public comment from:

- James Holmes

Seeing no one else wishing to speak, Mayor Hillmer closed the public hearing.

Upon motion by Councilmember Way, seconded by Councilmember Haroff, the City Council adopted Resolution 83/22 approving the rates for garbage and recycling collection for 2023. The vote was unanimously in favor.

- 7.2 REMOVAL OF THE CROSSWALK ON THE NORTHSIDE OF THE MAGNOLIA AVENUE AND CREEKSIDE DRIVE INTERSECTION
Council to conduct the public hearing and adopt Resolution 84/22 authorizing removal of the Magnolia Avenue & Creekside Drive intersection crosswalk.

Assistant Engineer Tan provided a report and answered questions from the Council.

Mayor Hillmer opened the public hearing and, seeing no one wishing to speak, closed the public hearing.

Upon motion by Vice Mayor Haroff, seconded by Councilmember Candell, the City Council adopted Resolution 84/22 to remove the crosswalk on the northside of the Magnolia Avenue and Creekside Drive intersection. The vote was unanimously in favor.

8. BUSINESS ITEMS

- 8.1 INTRODUCE AND WAIVE FIRST READING OF ORDINANCE 1062 AMENDING SECTIONS OF TITLE 15 OF THE LARKSPUR MUNICIPAL CODE TO ADOPT BY REFERENCE AND AMEND PROVISIONS OF THE 2022 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE, TITLE 24, CALIFORNIA CODE OF REGULATIONS; CHANGING ALL GENDER SPECIFIC PRONOUNS IN THE MUNICIPAL CODE TO USE THE SINGULAR "THEY" AND ITS OTHER

GRAMMATICAL FORMS AND REPLACING REFERENCES TO “PLANNING DIRECTOR” WITH “COMMUNITY DEVELOPMENT DIRECTOR”; REDUCING THE CONSTRUCTION AND DEMOLITION DEBRIS DIVERSION REQUIREMENTS IN SECTION 15.26.050 TO 65% TO BE CONSISTENT WITH CALGREEN AND MODIFYING SECTION 15.26.040 TO ALLOW CERTIFICATION OF FACILITIES THAT ARE CONSISTENT WITH THAT REQUIREMENT; RENAMING CHAPTER 15.28 “HOUSE NUMBERING” TO “ADDRESSES” AND INCORPORATING NEW REGULATIONS FOR ADDRESSING; AND ADOPTING NEW CHAPTER 15.56 WITH ADMINISTRATIVE AND PROGRAM REGULATIONS ON GATE SAFEGUARDS
Council to consider introducing, waiving first reading, and setting a date for a public hearing for the adoption of Ordinance 1062.

Community Services Director Semonian presented the staff report and answered questions from the Council.

The Council received public comment from:

- James Holmes (speaking on Item 7.2)

Upon motion by Councilmember Haroff and seconded by Councilmember Candell, Council unanimously introduced and waived first reading of Ordinance 1062 amending sections of Title 15 of the Larkspur Municipal Code to adopt by reference and amend provisions of the 2022 edition of the California Building Standards Code, Title 24, California Code of Regulations; changing all gender specific pronouns in the municipal code to use the singular “they” and its other grammatical forms and replacing references to “Planning Director” with “Community Development Director;” reducing the construction and demolition debris diversion requirements in Section 15.26.050 to 65% to be consistent with CalGreen and modifying Section 15.26.040 to allow certification of facilities that are consistent with that requirement; renaming Chapter 15.28 “House Numbering” to “Addresses” and incorporating new regulations for addressing; and adopting new Chapter 15.56 with administrative and program regulations on gate safeguards. The Council set the public hearing for the second reading and adoption of Ordinance 1062 for the next regular meeting of the City Council.

- 8.2 INTRODUCE AND WAIVE FIRST READING OF ORDINANCE 1063 REPEALING AND RE-ENACTING CHAPTER 14.04, ADOPTING THE 2022 CALIFORNIA FIRE CODE AND APPENDIX A OF THE 2021 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE WITH AMENDMENTS SUPPORTED BY LOCAL FINDINGS AND SETTING A PUBLIC HEARING FOR ADOPTION OF THE ORDINANCE
Council to consider introducing, waiving first reading, and setting a date for a public hearing for the adoption of Ordinance 1063.

Central Marin Fire Chief Martin presented the staff report and answered questions from the Council.

Mayor Hillmer called for public comment and no one from the audience wished to speak.

Upon motion by Vice Mayor Paulson and seconded by Councilmember Candell, Council unanimously approved the introduction and first reading of Ordinance 1063 repealing and re-enacting Chapter 14.04 of the Larkspur Municipal Code, adopting by reference and amending provisions of the 2021 California Fire Code, the 2021 International Fire Code, and Appendix A of the 2021 International Wildland-Urban Interface Code with amendments supported by local findings, prescribing regulations governing conditions hazardous to life and property from fire or explosion, providing for the issuance of permits for hazardous uses or operations, and defining the powers and duties of the Central Marin Fire Authority and officers. The Council set the public hearing for the adoption of the ordinance for the next regular meeting of the City Council.

- 8.3 UPDATE ON THE COMMONS PROJECT
Staff to provide a presentation about the status of the project to move the library to a new building at the Commons – the City’s parcel at Rose Lane and Doherty Drive.

Public Works Director Skinner and City Manager Schwarz provided a presentation and answered questions from the Council.

No one from the public wished to comment.

8.4 OPTIONS FOR LOCATION OF CITY OFFICES

Council to review a feasibility matrix and discuss options for the future location of City administrative offices.

Public Works Director Skinner introduced Michael Mallory and Bill Johal from Kitchell, provided a presentation and answered questions from the Council.

The Council received public comment from:

- Kevin Carroll
- James Holmes

It was the consensus of the Council that modernizing city offices is a priority and the majority of the Council preferred Options 3-6 on the Kitchell Facility Options Report Feasibility Assessment. Staff will begin crafting a Request for Qualifications for the development of the Commons parcel such that it will include a 6,845 square foot library building and a second building on the property. Staff will also expedite crafting a document soliciting ideas for potential uses of Larkspur City Hall at 400 Magnolia Avenue and bring the document back to Council for review at a future meeting.

9. ADJOURN

The Council adjourned the meeting at 9:25 p.m.

Attested

DocuSigned by:



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Alison Foulis, City Clerk