



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Teleconference Only
Per Governor's Executive Order N-29-20

August 18, 2021

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
(Quick Links – Watch City Council Meetings)

REGULAR MEETING

Mayor Haroff called the regular meeting to order at 6:32 p.m.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

COUNCIL PRESENT: Scot Candell, Dan Hillmer, Gabe Paulson, Catherine Way and Mayor Kevin Haroff

COUNCIL ABSENT: None

STAFF PRESENT: Community Services Director Franklin Escobedo, City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, Administrative Services Director Cathy Orme, City Manager Dan Schwarz, Public Works Director Julian Skinner, and City Attorney Sky Woodruff

Mayor Haroff led the pledge of allegiance.

2. PUBLIC COMMENT

The Council received public comment from:

- Frank Caiazza
- Kevin Carroll

3. PRESENTATIONS/PROCLAMATIONS

None.

4. APPROVAL OF THE CONSENT CALENDAR

During public comment (Item 2), Kevin Carroll requested that Item 4.7 be removed from the Consent Calendar for discussion.

Upon motion by Councilmember Way, and seconded by Councilmember Candell, the City Council approved the consent calendar with the exception of Item 4.7 in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the July 21, 2021, regular meeting.
- 4.3 Approve minutes of the August 2, 2021, special meeting.
- 4.4 Adopt Ordinance 1053 amending Chapter 6.16, "Prohibiting Smoking in Public Places, Places of Employment, Other Areas, and Multi-Unit Housing," of the Larkspur Municipal Code.
- 4.5 Designate Councilmember Catherine Way as the voting delegate and Mayor Kevin Haroff as the alternate for the Cal Cities' 2021 Annual Conference.
- 4.6 Adopt Resolution 49/21 authorizing the City Manager to execute an agreement with the County of Marin to provide funding for Housing First Case Management in an amount not to exceed \$53,541.
- 4.8 Appoint Kathleen Cahill Slaughter to the Measure B Citizens' Oversight Committee and appoint Carol Goldberg to the Heritage Preservation Board for a term ending June 30, 2022.

- 4.7 Adopt Resolution 50/21 establishing a spending authority for the City Manager for revenue measure analysis and authorizing execution of a professional services agreement with the Lew Edwards Group and FM3.

City Manager Schwarz presented the staff report and answered questions from the Council.

The Council received public comment from:

- Kevin Carroll

Upon motion by Vice Mayor Hillmer, seconded by Councilmember Way, the City Council adopted Resolution 50/21 establishing a spending authority for the City Manager for revenue measure analysis and authorizing execution of a professional services agreement with the Lew Edwards Group and FM3. The vote was unanimously in favor.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

The Council received public comment from:

- James Holmes
- Kevin Carroll
- Chris Wheaton

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Way reported on the following items:

1. AlertMarin and Nixle emergency notification systems

Councilmember Candell reported on the following items:

1. 8/12/2021 Central Marin Police and Central Marin Fire (CMPA and CMFA) meetings

7. PUBLIC HEARINGS

None.

8. BUSINESS ITEMS

- 8.1 CONSIDERATION OF TEMPORARY PARKLETS AND PARKLET POLICY
Council to provide direction to staff on temporary parklet termination dates by location and city parklet policy moving forward/sidewalk widening option.

Public Works Director Skinner and City Manager Schwarz presented the staff report and answered questions from the Council.

The Council received public comment from:

- Kevin Carroll
- Frank Caiazzo, The Left Bank
- Carol Schrupf
- James Holmes
- Joan Lundstrom
- Michael Hooper
- Chris Wheaton
- Larry Chu
- Arlene F

Upon motion by Councilmember Candell, seconded by Councilmember Paulson, the City Council directed staff to extend the temporary parklet encroachment permits through June 30, 2022, with the understanding that the Director of Public Works will direct permit holders to remove their parklets when a public works project requires it as was set out in the terms and conditions of the original permits. The vote was unanimously in favor.

City Council directed staff to bring the conversation about possible extensions of sidewalks and other considerations back to the second meeting in September for further discussion.

- 8.2 CONDITION OF LARKSPUR CITY HALL (400 MAGNOLIA AVENUE) AND OPTIONS FOR RENOVATING, REBUILDING, OR REPURPOSING, INCLUDING TEMPORARILY/ PERMANENTLY RELOCATING CITY OPERATIONS
Council to receive staff update and provide direction.

City Manager Schwarz and Public Works Director Skinner presented the staff report and answered questions from the Council.

The Council received public comment from:

- Michael Hooper
- Kevin Carroll
- Joe Jennings
- Rick Adler
- James Holmes
- Phillip Terry
- Barbara Friday
- Chris Wheaton
- Jon Ellenzweig
- Larry Lanctot

Council provided feedback to staff on the condition of Larkspur City Hall and the options for renovating, rebuilding, or repurposing. It was the consensus of the Council to direct staff to focus on options in which library operations do not return to the City Hall building.

Noting the time was 10:30 p.m., upon motion by Councilmember Way, seconded by Vice Mayor Hillmer, the Council approved continuing the meeting until 11:00 p.m. The vote was unanimously in favor.

8.3 CITY USE OF AMERICAN RESCUE PLAN FUNDS
Council to receive staff update and provide feedback/direction.

City Manager Schwarz presented the staff report and answered questions from the Council.

No one from the public wished to speak.

ADJOURN TO CLOSED SESSION

Mayor Haroff adjourned the meeting to closed session at 10:40 p.m.

9. CLOSED SESSION

9.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section 54957
Title: City Manager

RECONVENE IN OPEN SESSION AND ANNOUNCE ANY REPORTABLE ACTION

The Council reconvened in open session at 11:11 p.m. Mayor Haroff announced that there was no reportable action from the closed session and that the Council gave direction to the review committee to follow up with the City Manager.

10. ADJOURN

The Council adjourned the meeting at 11:15 p.m.

Attested
/s/Alison Foulis
City Clerk