



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Teleconference Only
Per Governor's Executive Order N-29-20

June 2, 2021

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
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SPECIAL MEETING

Mayor Haroff called the special meeting to order at 5:45 p.m.

1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Dan Hillmer, Gabe Paulson, Catherine Way and Mayor Kevin Haroff

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis and City Manager Dan Schwarz

2. BUSINESS ITEM

2.1 INTERVIEWS FOR LIBRARY BOARD (1 VACANCY) AND MEASURE B CITIZENS' OVERSIGHT COMMITTEE (1 VACANCY)

The City Council interviewed Larry Chu for the Measure B Citizens' Oversight Committee, Amir Movafaghi for the Library Board, and Kathleen Cahill Slaughter for the Measure B Citizens' Oversight Committee.

3. ADJOURN TO REGULAR MEETING

At 6:30 p.m. the City Council adjourned the special meeting.

REGULAR MEETING

Mayor Haroff called the regular meeting to order at 6:31 p.m.

1. ROLL CALL & PLEDGE OF ALLEGIANCE

COUNCIL PRESENT: Scot Candell, Dan Hillmer, Gabe Paulson, Catherine Way and Mayor Kevin Haroff

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, Administrative Services Director Cathy Orme, City Manager Dan Schwarz, Public Works Director Julian Skinner, and City Attorney Sky Woodruff

Mayor Haroff led the Pledge of Allegiance.

2. PUBLIC COMMENT

The Council received public comment from:

- David Moller

3. PRESENTATIONS/PROCLAMATIONS

None.

4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Councilmember Paulson, and seconded by Councilmember Candell, the City Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the May 19, 2021, regular meeting.
- 4.3 Approve minutes of the May 24, 2021, special meeting.
- 4.4 Adopt Resolutions 29/21 and 30/21 for: (1) awarding a construction contract for the Measure B Group 3 Pavement Rehabilitation Project (CIP 21-301) to Maggiora & Ghilotti Inc. as the lowest responsible bidder submitting the lowest responsive bid in the amount of \$3,235,235, and (2) authorizing Amendment No. 1 to a consulting services agreement with Pavement Engineering Inc. for the Measure B Group 3 Pavement Rehabilitation Project for construction oversight.
- 4.5 Adopt Resolution 31/21 authorizing a contract with Pavement Engineering Inc. for development of plans, specifications, and estimate (PS&E) for the Measure B Group 4 Pavement Rehabilitation Project (CIP 22-301).

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

No Councilmembers had any oral reports or comments.

7. PUBLIC HEARINGS

7.1 FISCAL YEAR 2021/2022 CAPITAL IMPROVEMENT PROGRAM AND BUDGET

- A. ADOPTION OF PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEAR 2021/2022
Council to adopt Resolution 32/21 adopting the proposed Capital Improvement Program (CIP) for FY 2021/22.

Public Works Director Skinner presented the proposed Capital Improvement Program and answered questions from the City Council.

Mayor Haroff opened the public hearing and, seeing no one wishing to speak, closed it again.

Upon motion by Councilmember Candell, seconded by Councilmember Way, the City Council adopted Resolution 32/21 adopting the 5-year Capital Improvement Program for Fiscal Years 2021/22 through 2025/26, including allocations of \$10,455,743 of new funding to eleven projects in Fiscal Year 2021/22. The vote was unanimously in favor.

- B. ADOPTION OF FISCAL YEAR 2021/2022 BUDGET
Council to adopt the following resolutions:
 - *Resolution 33/21 Adopting the Investment Policy of the City of Larkspur.*
 - *Resolution 34/21 Adopting the Purchasing Policy of the City of Larkspur.*
 - *Resolution 35/21 Adopting a General Fund Reserve Policy for Fiscal Year 2021-2022.*
 - *Resolution 36/21 Establishing Appropriation Limitations for the City of Larkspur for the 2021-2022 Fiscal Year Pursuant to Article XIII B of the California Constitution.*
 - *Resolution 37/21 Establishing Authorized Positions in the Competitive Service and Assigning a Salary Range to Each Position.*
 - *Resolution 38/21 Adopting the Budget for Fiscal Year 2021-2022.*
 - *Resolution 39/21 Authorizing Restoration of a Portion of the Payroll Reduction Amount Contributed by Employees in Fiscal Year 2020-21 to Assist the City in its Response to the Pandemic.*

City Manager Schwarz and Administrative Services Director Orme presented the Fiscal Year 2021/2022 Budget and answered questions from the City Council.

Mayor Haroff opened the public hearing and, seeing no one wishing to speak, closed it again.

Upon motion by Vice Mayor Hillmer, seconded by Councilmember Paulson, the City Council adopted Resolutions 33/21 through 39/21. The vote was unanimously in favor.

8. BUSINESS ITEMS

8.1 CONSIDER A PROCLAMATION OF THE LARKSPUR CITY COUNCIL APPROVING THE DISPLAY OF THE RAINBOW FLAG DURING THE MONTH OF JUNE 2021 AND PROVIDE DIRECTION OR TAKE ACTION CONCERNING A POLICY ABOUT THE DISPLAY OF FLAGS AND BANNERS

City Manager Schwarz presented the staff report to the City Council and answered questions.

The Council received public comment from:

- Joan Smith
- Joan Lundstrom
- Amy Kuschel Brugger
- Sally Relova
- Laura Moon
- Erin Carson
- Doug Scruton
- Brad Wait
- Dubie Breen
- Dean Cook
- Rich Rusnack
- Dana Van Gorder
- Bobby Moske
- Janna Barkin
- James Holmes
- Shaila Garde-Lester

Upon motion by Councilmember Candell, seconded by Councilmember Way, the City Council approved Resolution 40/21 establishing the City of Larkspur Outdoor Flag Display Policy.

Upon motion by Councilmember Candell, seconded by Councilmember Paulson, the City Council approved the proclamation approving the display of the Rainbow Flag during the Month of June 2021. The vote was unanimously in favor.

8.2 UPDATE ON CITY ACTIVITIES AND FINANCES WITH REGARDS TO CORONAVIRUS (COVID-19) *Standing item to update the City Council on City activity and financial & budget implications during and in response to the COVID-19 Emergency.*

City Manager Schwarz provided an update and answered questions from the City Council.

No one from the public wished to comment.

9. ADJOURN

The Council adjourned the meeting at 8:00 p.m.

Attested
/s/Alison Foulis
City Clerk