



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Videoconference Only
Per Governor's Executive Order N-29-20

July 1, 2020

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
(Quick Links – Watch City Council Meetings)

REGULAR MEETING

Mayor Way called the regular meeting to order at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Dan Hillmer, Gabe Paulson, and Mayor Catherine Way

COUNCIL ABSENT: None

STAFF PRESENT: Library Director Franklin Escobedo, City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, City Manager Dan Schwarz, Senior Planner Kristin Teiche, Planning & Building Director Neal Toft, and City Attorney Sky Woodruff

2. PUBLIC COMMENT

The Council received public comment from 2 individuals:

- Kevin Carrol
- Cole Lewis

3. PRESENTATIONS/PROCLAMATION

- 3.1 Proclamation honoring Parks & Recreation Commissioner Sandy Blauvelt on forty years of service.

Sandy Blauvelt joined the videoconference and Mayor Way presented her with a proclamation honoring her for forty years of service to the Larkspur Parks & Recreation Commission.

4. APPROVAL OF THE CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under Business for discussion.

Upon motion by Councilmember Hillmer, seconded by Councilmember Paulson, Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the June 17, 2020, special and regular meetings.
- 4.3 Adopt Ordinance 1049 reducing the size of the Heritage Preservation Board from 7 voting members to 5 voting members.
- 4.4 Adopt Resolution 53/20 granting Pacific Gas & Electric (PG&E) easements for overhead and underground electrical facilities to construct the City's Rule 20A Underground Project (CIP 18-302).
- 4.5 Adopt Resolution 54/20 authorizing a contract with Pavement Engineering Inc. for development of Plans, Specifications, and Estimate (PS&E) for the Measure B Group 3 Pavement Rehabilitation Project (CIP 21-301).

- 4.6 Adopt Resolution 55/20 authorizing the City Manager to enter into a contract with Computer Courage for managed IT services.
- 4.7 Approve revisions to the City's response to the 2019-20 Marin County Civil Grand Jury Report entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices."

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Candell reported on the following items:

1. Sir Francis Drake Boulevard renaming public meeting with the County of Marin and other affected agencies.
2. Police funding discussions.

Councilmember Paulson reported on the following items:

1. Marin Wildfire JPA, Neighborhood Resource Group (NRG), and Twin Cities Disaster Preparedness Committee recent meetings.
2. Mobilehome Park Ad Hoc Committee activities.
3. Police funding discussions.

Vice Mayor Haroff reported on the following items:

1. The Transportation Authority of Marin (TAM) Board meeting on 6/25/2020 at which he served as the alternate.
2. MCCMC climate change mitigation committee meetings.

Councilmember Hillmer reported on the following item:

1. Flood Control Zone 9 Advisory Board meeting on 6/25/2020.

7. PUBLIC HEARINGS

- 7.1 APPEAL OF PLANNING COMMISSION APPROVAL OF APPLICATION DR/V/HT 20-05: A REQUEST FOR DESIGN REVIEW, VARIANCE, AND HERITAGE TREE REMOVAL PERMITS TO CONSTRUCT A NEW TWO-STORY SINGLE-FAMILY RESIDENCE ON A VACANT PARCEL AT 233 MONTE VISTA AVENUE. APN: 021-104-02, ZONING DISTRICT: R-1 (FIRST RESIDENTIAL), APPLICANT: DAVID GRABHAM, G FAMILY DESIGN AND CONSTRUCTION, OWNER: BENJAMIN FABER, APPELLANT: DAVID & DORIE RIVERS. AND REQUEST FROM APPELLANTS FOR REFUND OF APPEAL FEE DUE TO TECHNICAL ISSUES DURING THE PLANNING COMMISSION HEARING
Council is recommended to hold the public hearing, adopt a resolution upholding the decision of the Planning Commission and make a motion to either approve or deny the request from the Appellants to waive the appeal fee.

Senior Planner Teiche presented the staff report and answered questions from the Council.

Mayor Way opened the public hearing.

Appellant David Rivers presented his appeal and answered questions from the Council. Project Owner (233 Monte Vista Avenue) Benjamin Faber presented his application and answered questions from the Council.

The Council received public comment from 3 individuals:

- Farzin Falli, 225 Monte Vista Avenue
- David Grabham, Project Applicant/Designer
- James Holmes, Larkspur resident

Seeing no one else wishing to speak, Mayor Way closed the public hearing.

Upon motion by Councilmember Hillmer, seconded by Councilmember Candell, the Council adopted Resolution 56/20 upholding the Planning Commission approval of Application #20-05 DR/V/HT for 233 Monte Vista Avenue proposing construction of a new 1,571 sq. ft. single family residence on a vacant parcel. The vote was unanimously in favor.

Upon motion by Councilmember Hillmer, seconded by Vice Mayor Haroff, the Council approved waiving the appeal fee submitted by Appellants David & Dorie Rivers due to the technical issues they experienced during the May 26, 2020, Planning Commission hearing. The vote was 4-1 in favor (Councilmember Candell opposed).

8. BUSINESS ITEMS

8.1 UPDATE FROM THE COMMONS FOUNDATION: ADDRESSING TODAY'S CHALLENGES AND TOMORROW'S OPPORTUNITIES FOR THE LARKSPUR LIBRARY

Council to receive an update on the activities of the Commons Foundation.

Joe Jennings, President of The Commons Foundation, presented an update to the Council on addressing the present and future challenges of the Larkspur Library. Mr. Jennings answered questions from the Council.

The Council received public comment from 13 individuals:

- The Friends of the Library
- Andrew Revell
- Mary Van Dyke
- Dyan Pike
- Steven Stein
- Gabriel Gesmer
- Terry Berkemeier
- Paul Straub
- Brenda Brown
- AJ Rea
- Kristi Ellenzweig
- Dulcy Brainard
- Larry Lanctot

The Council thanked Mr. Jennings and The Commons Foundation for their presentation.

8.2 APPOINT LARKSPUR CITIZEN OF THE YEAR

Council to appoint a Citizen of the Year.

Upon motion by Vice Mayor Haroff, seconded by Councilmember Paulson, the Council appointed former Larkspur Mayor and Councilmember Larry Chu as Citizen of the Year, with special recognition given to Larkspur resident first responders, healthcare workers, and essential workforce. The vote was unanimously in favor.

8.3 CONSIDER APPOINTMENTS TO THE LARKSPUR PLANNING COMMISSION

Council to make two (2) new appointments to the Larkspur Planning Commission.

The Council discussed the four applicants interviewed on June 17, 2020, for two vacant seats on the Larkspur Planning Commission.

Upon motion by Councilmember Hillmer, seconded by Councilmember Candell, the Council appointed Natasha Chalmers to a four-year term on the Larkspur Planning Commission from July 1, 2020, through June 30, 2024. The vote was unanimously in favor.

Upon motion by Councilmember Paulson, seconded by Councilmember Hillmer, the Council appointed Dr. Jeffrey Swisher to a four-year term on the Larkspur Planning Commission from July 1, 2020, through June 30, 2024. The vote was unanimously in favor.

8.4 UPDATE ON CITY ACTIVITIES IN RESPONSE TO CORONAVIRUS (COVID-19)

Standing item to update the City Council on City activity during and in response to the COVID-19 Emergency.

City Manager Schwarz provided an update and answered questions from the Council. No one from the public wished to speak.

8.5 CITY FINANCIAL UPDATE

Standing item to brief City Council on financial and budget implications of the COVID-19 Emergency.

City Manager Schwarz provided an update and answered questions from the Council. No one from the public wished to speak.

9. ADJOURN

Council adjourned the meeting at 9:07 p.m.

Attested
/s/Alison Foulis
City Clerk