



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Teleconference Only
Per Executive Order N-29-20

April 1, 2020

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
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REGULAR MEETING

Mayor Way called the regular meeting to order at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Dan Hillmer, Gabe Paulson, and Mayor Catherine Way

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, City Manager Dan Schwarz, Public Works Director Julian Skinner, and City Attorney Sky Woodruff

2. PUBLIC COMMENT

Written Public Comment was received from two individuals:

- Nathaniel Dean
- Steven Turner

3. PRESENTATIONS/PROCLAMATIONS

None.

4. APPROVAL OF THE CONSENT CALENDAR

Upon motion by Vice Mayor Haroff, and seconded by Councilmember Paulson, Council approved the consent calendar in one motion. The vote was unanimously in favor. The consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the March 18, 2020, regular and special meetings.
- 4.3 Adopt a resolution amending City of Larkspur Resolution 62/19 adopted October 2, 2019, relating to the sale of the City's proposed taxable pension obligation bonds and authorizing actions related thereto. (Resolution 15/20)
- 4.4 Approve amendments to the Management Unit Outline of Salaries and Benefits. (Resolution 16/20)
- 4.5 Approve plans and specifications and authorize bid advertisement for the Measure B Group 2 Pavement Rehabilitation Project (CIP 20-301). (Resolution 17/20)
- 4.6 Approve revisions to approved plans for the Measure B Accessibility Improvement Project (CIP 19-302) to add grant funded splitter islands and crosswalks on South Eliseo Drive and curb and gutter replacement for streets to be paved this summer, and approval of corresponding contract change orders and a budget amendment in the amount of \$175,000 for the same. (Resolution 18/20)
- 4.7 Adopt a resolution approving a list of projects for Fiscal Year 2020/21 funded by SB 1 Gas Tax: The Road Repair & Accountability Act of 2017. (Resolution 19/20)
- 4.8 Approve a consultant services agreement with ISL Engineering Inc. for civil engineering services for CIP projects including the Bon Air Bridge Mitigations Project (CIP 15-002). (Resolution 20/20)
- 4.9 Proclamation acknowledging April 2020 as Fair Housing Month.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Paulson reported on the following items:

1. The Mobilehome Park Ad Hoc Committee.

Vice Mayor Haroff reported on the following items:

1. Community support during the Coronavirus pandemic.

Mayor Way reported on the following items:

1. Support of first responders, the community, and local businesses during the Coronavirus pandemic.
2. The Larkspur Library and Commons Foundation subcommittee.

7. PUBLIC HEARINGS

- 7.1 WAIVE FIRST READING OF AND INTRODUCE ORDINANCE 1047 ADDING CHAPTER 2.52 (ELECTRONIC SIGNATURES) TO THE CITY OF LARKSPUR MUNICIPAL CODE AND ADOPT URGENCY ORDINANCE 1046 ADDING CHAPTER 2.52 (ELECTRONIC SIGNATURES) TO THE CITY OF LARKSPUR MUNICIPAL CODE.

Recommendation: Council to hear staff report, hold a public hearing, waive first reading, introduce Ordinance 1047, and adopt urgency Ordinance 1046.

City Manager Schwarz presented the staff report and answered questions from the Council.

Mayor Way opened the public hearing and, seeing no one wishing to provide public comment, closed it again.

Upon motion by Councilmember Hillmer, and seconded by Vice Mayor Haroff, the Council approved the adoption of Urgency Ordinance 1046 adding Chapter 2.52, "Electronic Signatures," to the Larkspur Municipal Code effective immediately. The vote was unanimously in favor.

Upon motion by Councilmember Paulson, seconded by Vice Mayor Haroff, the Council approved the introduction by title and waived the first reading of Ordinance 1047 adding Chapter 2.52 regarding Electronic Signatures to the Larkspur Municipal Code. The vote was unanimously in favor.

8. BUSINESS ITEMS

- 8.1 UPDATE ON CITY ACTIVITIES IN RESPONSE TO CORONAVIRUS (COVID-19).
City Manager to give an update.

City Manager Schwarz provided an update to the City Council and answered their questions.

The Council received public comment from one individual:

- Jeanne Friedel

9. ADJOURN

Council adjourned the meeting at 7:34 p.m.

Attested
/s/Alison Foulis
City Clerk