



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA

September 18, 2019

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REGULAR MEETING

Mayor Morrison called the regular meeting to order at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Kevin Haroff, Dan Hillmer, Catherine Way, Larry Chu, and Mayor Ann Morrison

COUNCIL ABSENT: None

STAFF PRESENT: City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, City Manager Dan Schwarz, Public Works Director Julian Skinner, Planning and Building Director Neal Toft, and City Attorney Sky Woodruff

2. PUBLIC COMMENT

Council received public comment from three speakers:

- Cindy Winter, Larkspur Resident
- Joan Dobkowski, Marin Park Resident
- Conrad Williams, Marin Park Resident

3. PRESENTATIONS/PROCLAMATIONS:

3.1 Proclamation honoring retiring Library Director Janice Akel.

Mayor Morrison read the proclamation honoring retiring Library Director Janice Akel. Library Director Akel thanked the Council.

4. APPROVAL OF THE CONSENT CALENDAR:

Councilmember Way removed Item 4.6 from the Consent Calendar and expressed her gratitude for the beneficial relationship with the Serenity apartment complex owners (RPR Larkspur Owner, LLC) to update the public facilities available in that neighborhood.

Upon motion by Councilmember Hillmer, and seconded by Councilmember Way, Council approved the consent calendar in one motion, noting appreciation to RPR Larkspur Owner LLC for the dedication of Neighborhood Park. The vote was unanimously in favor. The consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of July 17, 2019.
- 4.3 Approve minutes of August 14, 2019.
- 4.4 Approve minutes of August 21, 2019.
- 4.5 Approve minutes of September 4, 2019.
- 4.6 Dedication and acceptance of park facilities and landscape improvements at Neighborhood Park.
- 4.7 Adjustment to the salary range table for the position of Library Director.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

Public Works Director Skinner presented an update on the Bon Air Bridge project.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Haroff reported on the following item:

1. The Marin Clean Energy (MCE) special meeting on September 18, 2019, at which the MCE Board of Directors reviewed the accomplishments of the past year and the upcoming challenges and opportunities. Councilmember Haroff reported that MCE is in good financial shape because of its growth over the past few years, and the annual audit report was positive. Councilmember Haroff discussed the challenges expected in the coming year including regulatory issues and changes in market conditions due to uncertainty.

Councilmember Way reported on the following items:

1. The Marin Operational Area Disaster & Citizen Corps Council (DC3) on September 12, 2019, at which County preparations to keep essential services running during a PG&E public safety power shutoff event were discussed.
2. The Marin VOAD (Volunteer Organizations Active in Disaster) meeting on September 17, 2019, at which nonprofit organizations discussed their preparation for and roles in a disaster event.
3. The Ross Valley Paramedic Authority meeting held last week.

Vice Mayor Chu reported on the following item:

1. The MCCMC Pension & OPEB Reform Ad Hoc Committee which has disbanded after publishing their final report. Vice Mayor Chu stated that the report could be reviewed by visiting the MCCMC website at: <http://mccmc.org/wp-content/uploads/Pension-OPEB-Committee-Report-Final-9-13-19.pdf>.

Mayor Morrison reported on the following item:

1. The Larkspur Chamber of Commerce has selected a new executive director and is preparing for several upcoming community events.

7. PUBLIC HEARINGS:

- 7.1 Introduce first reading of an Ordinance 1041 amending Title 5, "Business Licenses and Regulations," of the Larkspur Municipal Code to add new Chapters 5.42, "Prohibiting Commercial Cannabis Activity."

Director of Planning and Building Toft presented the staff report. Councilmembers asked questions of Director of Planning and Building Toft and City Manager Schwarz.

Mayor Morrison opened the public hearing and the Council received public comment from 4 speakers:

- Scot Candell, Larkspur Resident
- Jeanne Friedel, Larkspur Resident
- James Holmes, Larkspur Resident
- Kelsey Fernandez, Marin Healthy Partnerships

Seeing no one else wishing to speak, Mayor Morrison closed the public hearing.

City Attorney Woodruff addressed questions raised by the public. The Council discussed the proposed ordinance.

Upon motion by Vice Mayor Chu, seconded by Councilmember Hillmer, Council waived the first reading and introduced Ordinance 1041 to add new Chapter 5.42, "Prohibiting Commercial Cannabis Activity," to the Larkspur Municipal Code. The vote was unanimously in favor.

8. BUSINESS ITEMS:

- 8.1 Designation of Municipal Advisor and Bond Counsel to assist with the evaluation of two financial matters:
 - a) Refinancing of City's Unfunded Accrued Liability (UAL) with the California Public Employee's Retirement System (CalPERS).
 - b) Future ballot measure to finance unfunded capital improvements.

City Manager Schwarz presented the staff report and answered questions from the Council.

The Council received public comment from two speakers:

- James Holmes, Larkspur Resident
- Cindy Winter, Larkspur Resident

Upon motion by Vice Mayor Chu, seconded by Councilmember Way, Council adopted Resolution 57/19 authorizing commencement of proceedings in connection with the proposed issuance of pension obligation bonds, retaining a municipal advisor, bond counsel and disclosure counsel for such bonds, and directing certain actions with respect thereto. The vote was unanimously in favor.

Upon motion by Council Member Hillmer, seconded by Councilmember Haroff, Council adopted Resolution 58/19 authorizing commencement of proceedings in connection with the issuance of bonds to finance one or more fire stations, a new library or a new city hall (or some combination of these projects), retaining a municipal advisor, bond counsel and disclosure counsel, and directing certain actions with respect thereto. The vote was unanimously in favor.

- 8.2 Update on Community Facility Parcel procedures and granting of budget authority for assessing community support for publicly financed project options.

City Manager Schwarz presented the staff report and answered questions from the Council.

The Council received public comment from 4 speakers:

- Jeanne Friedel, Larkspur Resident
- Carol Schrupf, Larkspur Resident
- Joan Foley, Larkspur Resident
- James Holmes, Larkspur Resident

Upon motion by Councilmember Hillmer, seconded by Councilmember Way, Council adopted Resolution 59/19 establishing a spending authority for the City Manager to engage a consultant for assessing public opinion and conducting community engagement and education, and appointed Councilmember Haroff and Mayor Morrison to serve as the initial ad-hoc committee to approve agreements recommended by the City Manager that are within the spending authority of the resolution. The vote was unanimously in favor.

9. ADJOURN

Council adjourned the meeting at 8:27 p.m.

Attested
/s/Alison Foulis
City Clerk