



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Larkspur City Council Chambers  
400 Magnolia Avenue, Larkspur CA  
June 5, 2019

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
(Quick Links – Watch City Council Meetings)

## **SPECIAL MEETING**

Mayor Morrison opened the special meeting at 5:00 p.m.

### **SPECIAL MEETING: 5:00 P.M.**

#### **1. ROLL CALL**

COUNCIL PRESENT: Mayor Ann Morrison; Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

PARKS AND RECREATION COMMISSION PRESENT: Vice Chair Victoria Harrison, Commissioner Lisbet Sunshine, Commissioner Sandy Blauvelt, Commissioner Jeanne Fridel

PARKS AND RECREATION COMMISSION ABSENT: Chair Mike Koepfel

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Recreation Director Dick Whitley

#### **2. BUSINESS ITEMS**

##### **2.1 INTERVIEW FOR PLANNING COMMISSION – 1 VACANCY**

Council conducted the interview.

##### **2.2 JOINT WORKSHOP BETWEEN THE CITY COUNCIL AND PARKS & RECREATION COMMISSION**

The group heard updates from staff on several topics, most notably the Heritage Tree Ordinance.

#### **3. ADJOURN**

Mayor Morrison adjourned the special meeting.

## **REGULAR MEETING**

Mayor Morrison opened the regular meeting at 6:30 p.m.

#### **1. ROLL CALL**

COUNCIL PRESENT: Mayor Ann Morrison; Vice Mayor Larry Chu; Councilmember Kevin Haroff; Councilmember Dan Hillmer; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Assistant to the City Manager Shannon O'Hare; Public Works Director Julian Skinner; Planning Director Neal Toft; Administrative Services Director Cathy Orme; Administrative Analyst II Rita Schoch

#### **2. PUBLIC COMMENT**

Council received public comment; there was no discussion.

### **3. PRESENTATIONS/PROCLAMATIONS**

#### **3.1 A PROCLAMATION OF THE LARKSPUR CITY COUNCIL RECOGNIZING HOLLIS BELGER AND HER FUNDRAISING WORK WITH JUGGLING FOR JUDE**

Hollis Belger and Redwood High School Principal David Sondheim spoke

#### **3.2 PROPOSED SEWER SERVICE CHARGES, FIVE-YEAR PLAN, ROSS VALLEY SANITARY DISTRICT**

Steve Moore General Manager of RVSD and Doug Kelly, RVSD Board Member provided a presentation

Mayor Morrison moved Item 8.3 to be heard immediately following Item 3.2

#### **8.3 PROPOSED RATE INCREASE BY ROSS VALLEY SANITARY DISTRICT AND DIRECTING THE CITY MANAGER TO FILE A VOTE OF PROTEST IN ACCORDANCE WITH PROPOSITION 218**

City Manager Dan Schwarz gave a brief presentation

Kate Laughlin, Steve Moore, and Doug Kelly provided public comment

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council directed staff to send a vote of protest in accordance with Proposition 218. The vote was five in favor.

### **4. APPROVAL OF THE CONSENT CALENDAR**

4.1 Approval of Warrants

4.2 Approval of Minutes: April 3, 2019

4.3 Resolution 21/19: Adopt a Resolution Approving the Agreement for Maintenance of Multi-Use Path and Authorizing the Mayor to Sign the Agreement for the North-South Greenway Multi-Use Path Within the City of Larkspur and State Right-of-Way

4.4 Resolution 22/19: Adoption of 2018 Marin County Multi-Jurisdictional Local Hazard Mitigation Plan

4.5 Resolution 23/19: Adopt Resolution Authorizing Application for, and Receipt of, Senate Bill 2 (SB2) Planning Grants Program Funds to Accelerate the Production of Affordable Housing

Upon motion by Councilmember Chu, seconded by Councilmember Way, Council approved the consent calendar. The vote was five in favor.

### **5. CITY MANAGER'S ORAL REPORT**

City Manager Schwarz gave his oral report to the City Council.

### **6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS**

Councilmember Way reported on the following items:

1. Councilmember Way reported her attendance of the "Living with Fire Presentation" in Corte Madera June 4, 2019 presented by FIRESafe Marin
2. Councilmember Way reported her attendance at the League of California Cities California for All Emergency Preparedness Summit in Sacramento on June 4, 2019
3. Councilmember Way reported the upcoming PG&E Wildfire Safety Open House regarding power shutoffs on July 30, 2019 and DC3E

Councilmember Haroff reported on the following items:

1. Councilmember Haroff reported on street repair work in Larkspur
2. Councilmember Haroff reported his attendance at Marin Municipal Water District rate increase meeting on May 28, 2019 in Corte Madera
3. Councilmember Haroff reported his attendance at the Larkspur Library and Community Center Coordinating Committee Meeting and their ongoing efforts
4. Councilmember Haroff reported his attendance at the goodbye celebration for

- departing Planning Commission member Monte Deignan on June 4, 2019
- 5. Councilmember Haroff reported his attendance of a Heritage Board Meeting on June 4, 2019
- 6. Councilmember Haroff reported his attendance of an International Conference on Electric Vehicles and Global Adoption June 4, 2019 and June 5, 2019
- 7. Councilmember Haroff reported his attendance of the meeting of the Association of Bay Area Governments General Assembly on June 6, 2019

Councilmember Hillmer reported on the following items:

- 1. Councilmember Hillmer reported that 3<sup>rd</sup> Street would be closed in San Rafael for SMART Train construction work over the coming weekend

Councilmember Morrison reported on the following items:

- 1. Mayor Morrison reported that the community should be aware of AB 1279 AB 1487. The League of California Cities has opposed both bills
- 2. Mayor Morrison reported that she attended a meeting regarding mobilehome affordability with Supervisor Dennis Rodoni
- 3. Mayor Morrison reported that the Chamber of Commerce is expanding its work and their efforts to add events and bring in new members and have the Wine Stroll on July 20, 2019 and the Wreath Walk and Bon Air Center Holiday Event.

## 7. PUBLIC HEARINGS

### 7.1 FISCAL YEAR 2019/20 CAPITAL IMPROVEMENT PROGRAM AND BUDGET

#### A. RESOLUTION 35/19: ADOPTION OF PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEAR 2019/20

Public Works Director Julian Skinner provided a presentation  
 Mayor Morrison opened the public hearing  
 There was no public comment  
 Mayor Morrison closed the public hearing

Upon motion by Councilmember Haroff, seconded by Councilmember Way, Council adopted Resolution 35/19. The vote was five in favor.

#### B. ADOPTION OF FISCAL YEAR 19/20 BUDGET

City Manager Dan Schwarz and Administrative Services Director Cathy Orme gave a presentation

Mayor Morrison opened the public hearing

There was no public comment

Mayor Morrison closed the public hearing

Adopt Resolution No. 36-19 to Adopt the Investment Policy of the City of Larkspur

Upon motion by Councilmember Hillmer, seconded by Councilmember Haroff, Council adopted Resolution 36-19. The vote was five in favor.

Adopt Resolution No. 37-19 Establishing Appropriation Limitations for the City of Larkspur for the 2019-20 Fiscal Year Pursuant to Article XIII of the California Constitution

Upon motion by Councilmember Haroff, seconded by Councilmember Way, Council adopted Resolution 37-19. The vote was five in favor.

Adopt Resolution No. 38-19 Adopting a General Fund Reserve Policy for the Fiscal Year 2019-20

Upon motion by Councilmember Way, seconded by Councilmember Haroff, Council adopted Resolution 38-19. The vote was five in favor.

Adopt Resolution No. 39-19 Establishing Authorized Positions in the Competitive Service and Assigning a Salary Range to Each Position

Upon motion by Councilmember Chu, seconded by Councilmember Haroff, Council adopted Resolution 39-19. The vote was five in favor.

Adopt Resolution No. 40-19 Adopting the Budget for Fiscal Year 2019-20

Upon motion by Councilmember Haroff, seconded by Councilmember Chu, Council adopted Resolution 40-19. The vote was five in favor.

**8. BUSINESS ITEMS**

**8.1 RESOLUTION 33/19: ADOPTION OF PARKS ENTRANCE SIGN DESIGN AS CITY STANDARD**

Administrative Analyst Rita Schoch gave a presentation on the Parks Entrance Design process and proposed City Standard

Mayor Morrison opened public comment

There was no public comment.

Mayor Morrison closed public comment.

Upon motion by Councilmember Chu, seconded by Councilmember Way, Council adopted Resolution 33-19. The vote was five in favor.

**8.2 CONSIDER MAKING APPOINTMENTS TO THE PLANNING COMMISSION AND LIBRARY BOARD**

Upon motion of Councilmember Chu, seconded by Councilmember Way, to appoint Brock Wagstaff to serve on the Planning Commission. The vote was five in favor

Upon motion of Councilmember Hillme, seconded by Councilmember Way, reaffirmed the appointment of Jonathan Shambroom was reappointed to serve on the Library Board of Trustees. The vote was five in favor.

Upon motion by Councilmember Chu, seconded by Councilmember Way, Arnel Fetterman was appointed to serve on the Library Board of Trustees. The vote was five in favor.

**9. ADJOURN TO CLOSED SESSION**

Mayor Morrison adjourned the meeting to closed session.

**10. CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION-** Pursuant to Government Code Section 54957 Title: City Manager

There was no reportable action in closed session. Mayor Morrison adjourned the meeting.

**11. ADJOURN**

CANCELLED: Regular Meeting of June 19, 2019: 6:30 p.m.

CANCELLED: Regular Meeting of July 3, 2019: 6:30 p.m.

Regular Meeting of July 17, 2019: 6:30 p.m.

Attested

---

Shannon O'Hare  
Acting City Clerk