



LARKSPUR CITY COUNCIL  
MEETING MINUTES

Larkspur City Council Chambers  
400 Magnolia Avenue, Larkspur CA  
March 7, 2018

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>  
(Quick Links – Watch City Council Meetings)

**REGULAR MEETING**

Mayor Hillmer opened the regular meeting at 6:30 p.m.

**1. ROLL CALL**

COUNCIL PRESENT: Mayor Dan Hillmer; Vice Mayor Ann Morrison; Councilmember Larry Chu; Councilmember Kevin Haroff; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; Public Works Director Julian Skinner; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O'Hare

**2. PRESENTATIONS/PROCLAMATIONS**

2.1 2017 Heritage Preservation Award to the Owners of 143 Madrone Avenue

Heritage Preservation Boardmember Hilary Culhane and former Heritage Preservation Boardmember Sallyanne Wilson commended homeowner Keith Fontana for his improvements to the "Honeymoon Cottage" at 143 Madrone Avenue.

This item was continued at 6:04 p.m.

Charles Sink, Chair of the Heritage Preservation Board, presented Keith Fontana with a plaque in honor of his project at 143 Madrone Avenue.

Mayor Hillmer called for a 10-minute recess to celebrate Keith Fontana's efforts.

2.2 An Update on SMART Operations and the Larkspur Extension

Bill Gamlen, Chief Engineer for Sonoma-Marin Area Rail Transit (SMART) provided an update on the SMART passenger rail system and details on the City of Larkspur extension project.

The following individuals provided public comment:

Joan Lundstrom  
Cindy Winter

2.3 Report from TAM on Renewing Transportation Sales Tax in 2018

Dianne Steinhauser, Executive Director of the Transportation Authority of Marin (TAM), and Nancy Whelan, General Manager of Marin Transit, discussed the proposed renewal of the ½ cent transportation sales tax.

The following individuals provided public comment:

Cindy Winter  
April Dean

**3. PUBLIC COMMENT**

There was no public comment.

**4. APPROVAL OF THE CONSENT CALENDAR**

- 4.1 Approval of Warrants
- 4.2 Consider Agreement with MuniServices Authorizing the Examination of Sales or Transactions and Use Tax

#### 4.3 Amending the Position Allocation List

Upon motion by Councilmember Haroff, seconded by Councilmember Morrison, Council approved the consent calendar. The vote was five in favor.

### 5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

### 6. COUNCILMEMBERS REPORTS AND COMMENTS

#### 6.1 Report from the February 27, 2018 and March 6, 2018 Meetings of the General Plan Update Steering Committee (Way and Haroff)

Councilmembers Way and Haroff expressed their appreciation for Planning Director Neal Toft.

Councilmember Way reported that the February 27, 2018 meeting was an introductory meeting that outlined the process for the General Plan Update.

Councilmember Way reported that the March 6, 2018 meeting focused on Land Use.

More information can be found on the City of Larkspur's website ([www.cityoflarkspur.org](http://www.cityoflarkspur.org))

#### 6.2 Report from the February 28, 2018 Meeting of the 2050 Plan Steering Committee (Haroff and Morrison)

Councilmember Haroff reported that the purpose of the 2050 Plan Steering Committee is to identify needs and set priorities for the City, with a focus on short-term and long-term infrastructure needs.

Councilmembers Haroff and Morrison reported that the February 28, 2018 meeting focused on community services infrastructure such as City Hall and the Library.

#### 6.3 Additional Councilmember Reports and Comments:

Councilmember Morrison reported on the following items:

1. Councilmember Morrison reported that the Marin Teen Girl Conference will be held on Sunday, March 25, 2018.
2. Councilmember Morrison attended the February 26, 2018 Marin County Council of Mayors and Councilmembers Legislative Committee meeting.

Councilmember Chu reported on the following item:

1. Councilmember Chu attended the February 26, 2018 Marin County Council of Mayors and Councilmembers Pension and OPEB Reform Ad Hoc Committee meeting.

### 7. PUBLIC HEARING

None.

### 8. BUSINESS ITEMS

None.

### 9. ADJOURN TO CLOSED SESSION

Mayor Hillmer adjourned the regular meeting and opened the closed session.

### 10. ADJOURN FROM CLOSED SESSION AND NOTE ANY REPORTABLE ACTION

Mayor Hillmer adjourned the closed session.

During closed session, Council authorized the City Manager to move forward with the acquisition of the property (Assessor's Parcel No. 070-241-37).

Upon motion by Councilmember Morrison, seconded by Councilmember Chu, the meeting was adjourned at 8:57 p.m.

Attested

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Jamie Kuryllo  
City Clerk