

**LARKSPUR CITY COUNCIL
REGULAR MEETING
MINUTES**

**Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur, CA**

**April 5, 2017
6:30 p.m.**

The video link to this meeting is here:
www.cityoflarkspur.org/video-archive

The City Clerk certifies that this Agenda has been posted in accordance with the requirements of the Government Code.

Mayor Haroff opened the meeting at 6:30 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

CITY COUNCIL: PRESENT: Mayor Kevin Haroff; Vice Mayor Dan Hillmer;
Councilmember Larry Chu; Councilmember
Ann Morrison

ABSENT: Catherine Way

STAFF: PRESENT: City Manager Dan Schwarz; City Attorney Sky
Woodruff; Public Works Director Julian
Skinner; Recreation Director Dick Whitley;
Assistant to the City Manager Shannon O'Hare

2. PRESENTATIONS: None

3. PUBLIC COMMENT: The City Council will hear public comments only on matters over which they have jurisdiction. There will be no Council discussion. The Mayor will allot no more than five minutes to any individual. Unless the Council determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes

- Barbara Wulkan, Greenbrae
- Elle Mednick, Larkspur
- Jeanette Giacomini, Larkspur
- James Holmes, Larkspur

City Manager Schwarz noted to the Council that there was an urgency item added to the end of the agenda. Central Marin Sanitation Agency (CMSA) had asked that a member of the council be appointed to join a committee reviewing the agency's joint powers agreement. CMSA will be meeting to start the document review before the next Larkspur Council meeting, hence the urgency to add the item to the agenda.

Mayor Haroff called for a motion to add the item to the beginning of the business items on the agenda.

*Moved by Vice Mayor Hillmer, Seconded by Councilmember Chu to add the item to the agenda. **The motion was approved unanimously 4-0-1, Councilmember Way absent.***

4. **APPROVAL OF THE CONSENT CALENDAR:** The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.
 - 4.1 Approval of Warrants
 - 4.2 Approval of Minutes: March 15, 2017
 - 4.3 Proclamation Acknowledging April as Fair Housing Month
 - 4.4 Award a Community and Arts Grant to the Lark Theater to Support Youth Education Programs
 - 4.5 Information Item: Amendment No. 5 to City Manager's Employment Agreement
 - 4.6 Information Item: Memorandum of Understanding between the City of Larkspur and the Larkspur Miscellaneous Employees Association
 - 4.7 Information Item: Outline of Management Unit Salaries and Benefits

Mayor Haroff asked if any councilmembers or members of the public would like any items removed for discussion. A member of the public asked to comment on Item 4.3.

Mayor Haroff called for a motion to adopt the Consent Calendar as submitted.

*Moved by Vice Mayor Hillmer, Seconded by Councilmember Morrison to adopt the Consent Calendar as submitted. **The motion was approved unanimously, 4-0-1, Councilmember Way absent.***

5. CITY MANAGER'S ORAL REPORT

City Manager Dan Schwarz gave his oral report to the Council. Mr. Schwarz then invited the Library Director to speak regarding the results of the Food for Fines program of last Christmas season and the recent author program for "13 Reasons Why" hosted at the Central Marin Police Authority Community Room.

6. COUNCILMEMBERS REPORTS AND COMMENTS

Councilmembers Chu and Way attended the League of California Cities meeting on Public Safety. Councilmember Morrison attended the “13 Reasons Why” event at the

7. PUBLIC HEARINGS:

7.1 CONDUCT A PUBLIC HEARING AND ADOPT A RESOLUTION AUTHORIZING DESIGNATION OF THE DOHERTY DRIVE UNDERGROUND UTILITY DISTRICT No. 2017-01 FOR WHICH EXISTING OVERHEAD ELECTRIC DISTRIBUTION AND TELECOMMUNICATION DISTRIBUTION AND SERVICE FACILITIES WILL BE CONVERTED TO UNDERGROUND

Public Works Director Julian Skinner gave the staff report. He noted that some undergrounding work had already been done as part of past capital improvement projects. This project is paid for by the PG&E Rule 20-A program, AT&T and Comcast. PG&E will be the coordinating agency for the work. No residential or commercial parcels are impacted. The City may want to move some light poles and that would be the city’s responsibility to pay.

Mayor Haroff opened the meeting to public comment.

- Cindy Winter, Greenbrae
- Dwayne Price, Larkspur
- James Holmes, Larkspur

Mayor Haroff called for a motion to adopt the resolution.

Moved by Vice Mayor Hillmer, Seconded by Councilmember Chu to adopt Resolution No. 19/17, Authorizing Designation of the Doherty Drive Underground Utility District No. 2017-01 for Which Existing Overhead Electric Distribution and Telecommunication Distribution and Service Facilities will be Converted to Underground.

The motion was approved unanimously 4-0-1, Councilmember Way absent.

8. BUSINESS ITEMS:

8.7 APPOINTMENT OF COUNCILMEMBER TO JOINT POWERS AGREEMENT REVISION COMMITTEE FOR THE CENTRAL MARIN SANITATION AGENCY

City Manager Schwarz gave the staff report and noted that CMSA’s director was in attendance and invited him to speak on the issue. Jason Dow, General Manager of CMSA, noted that the agreement they are reviewing is from 1979 and contained outdated policies and amendments as proposed by the board members. As Larkspur representation on CMSA, a member from our council was requested to be appointed.

Vice Mayor Hillmer offered to be Larkspur’s representative on that committee.

Mayor Haroff opened the meeting to public comment. Seeing on public comment Mayor Haroff brought the item back to Council for discussion and a vote. Council had no further discussion.

Mayor Haroff called for a motion.

*Moved by Councilmember Morrison, Seconded by Councilmember Chu to appoint Vice Mayor Hillmer as Larkspur's representative to the committee to review the CMSA joint powers authority documents. **Motion was approved 4-0-1, Councilmember Way absent.***

8.1 SUMMARY OF CITY COUNCIL'S FEBRUARY 2017 STRATEGIC PLANNING WORKSHOP

City Manager Schwarz gave the staff report. He noted this was an informational item as the council meets in this workshop yearly.

Mayor Haroff opened the meeting to public comment. Seeing no public comment he brought the discussion back to Council, who had nothing to add the report.

8.2 FORMATION OF A STEERING COMMITTEE TO REVIEW THE CITY'S INFRASTRUCTURE VISION PLAN, THE "2050 PLAN"

City Manager Schwarz gave the staff report, noting that the 2050 Plan was a broad level discussion of the city's capital needs at the time it was written.

Mayor Haroff opened the meeting to public comment.

- Susan Schmidt, Larkspur
- Cindy Winter, Greenbrae

Mayor Haroff called for a motion to appoint two councilmembers to the steering committee.

*Moved by Vice Mayor Hillmer, Seconded by Councilmember Chu to appoint Councilmember Morrison and Mayor Haroff to the 2050 Steering Committee. **The motion was approved unanimously, 4-0-1, Councilmember Way absent.***

A member of the public asked to speak. Mayor Haroff opened the item to public comment.

- Jeff Gunderson, Greenbrae

8.3 COUNCIL REVIEW OF DIRECTION TO STAFF CONCERNING JANUARY 18, 2017 AGENDA ITEM: MAGNOLIA AVENUE

STORMWATER ENHANCEMENTS PROJECT–TRAFFIC ANALYSIS
AND PROJECT ALTERNATIVES CIP 501 2015-013- 412005

City Manager Schwarz presented the staff report, noting that the agenda item was a slip lane discussion. Public Works Julian Skinner noted that the discussion that this was a part of the Bon Air Bridge Replacement project.

Mayor Haroff opened the meeting to public comment.

- Cindy Winter, Greenbrae
- Liz Swearingen, Greenbrae
- Susan Schmidt, Larkspur
- Dwayne Price, Larkspur
- James Holmes, Larkspur

City Manager Schwarz suggested that further analysis of the slip lane issue is warranted and return to the Council on another agenda.

Vice Mayor Hillmer asked for a straw vote of Council regarding keeping slip lanes. There was no vote.

The City Attorney opined that if the council wants a full discussion it will provide an opportunity for more analysis of the situation then it should come back to Council on another agenda. Staff was directed to do so.

Mayor Haroff suggested a 5 minute break.

8.4 PRESENTATION REGARDING BON AIR BRIDGE REPLACEMENT
FUND

City Manager Schwarz made an informational Power Point presentation, giving the background and the current status of the bridge replacement fund.

Mayor Haroff opened the meeting to public comment.

Seeing no public comment the Mayor brought the meeting to the Council for discussion. There was no Council discussion and the Mayor thanked Mr. Schwarz for the presentation.

8.5 CHANGING THE DATE OF CITY COUNCIL ELECTIONS TO COMPLY
WITH SENATE BILL 415

City Manager Schwarz noted that City Attorney Woodruff had created a few scenarios of how the Council might consider complying with the new law as it pertains to moving elections to even number years. Council held brief discussion.

Mayor Haroff opened the meeting to public comment. Seeing no public comment Mayor Haroff brought the discussion back to Council.

There was a motion by Vice Mayor Hillmer to adopt one of the options but it died for lack of a second.

Council acknowledged that this should be a decision with all Councilmembers present. They agreed to continue the item to the next regular meeting, April 19, 2017. No legislative action was taken.

8.6 CONSIDERATION OF A LETTER TO THE EDITOR ABOUT THE
MARCH 26, 2017 COLUMN BY DICK SPOTSWOOD IN THE MARIN
INDEPENDENT JOURNAL

City Manager Dan Schwarz gave the staff report. A letter had been drafted by the Mayor, City Attorney and City Manager. Council reviewed the letter and agreed to send the letter with amendments as suggested by Vice Mayor Hillmer.

9. AJDOURN MEETING

Mayor Haroff made a motion to adjourn the meeting in memory of Dick Wall, a former Larkspur resident who served on the Parks and Recreation Commission for 10 years. Dick was a well-loved member of the commission and hosted a wonderful Christmas party each year-one not to be missed.

*Moved by Vice Mayor Hillmer, Seconded by Councilmember Morrison to adjourn the meeting in memory of Dick Wall. **The motion was approved unanimously, 4-0-1, Councilmember Way absent.***

The meeting adjourned at 9:10 pm.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur City Council.

LARKSPUR CITY CLERK