

**LARKSPUR CITY COUNCIL
REGULAR MEETING
MINUTES**

**Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur, CA**

**March 15, 2017
6:30 p.m.**

The video link to this meeting is here:
www.cityoflarkspur.org/video-archive

The City Clerk certifies that this Agenda has been posted in accordance with the requirements of the Government Code.

Mayor Haroff opened the meeting at 6:35 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

CITY COUNCIL: PRESENT: Mayor Kevin Haroff; Councilmember Larry Chu; Councilmember Ann Morrison; Councilmember Catherine Way

ABSENT: Vice Mayor Dan Hillmer

STAFF: PRESENT: City Attorney Sky Woodruff; Police Chief Mike Norton; Public Works Director Julian Skinner; Planning/Building Director Neal Toft; Assistant to the City Manager Shannon O'Hare

2. PRESENTATIONS: 1) Presentation by Police Chief Mike Norton, Central Marin Police Authority Statistics for 2016

Chief Norton shared information with the Council regarding police activities in Larkspur for burglaries, traffic control and auto burglaries. He noted that auto burglaries are the number one offense in Larkspur and Marin County.

2) Neighborhood Park- Travis Torres of Maximus Real Estate Partners who own Serenity Apartments where the park is located, introduced the architect Steve Kakuki. Mr. Kakuki noted the design and work to be done to upgrade the park, including adding trees, paving that will improve drainage and a synthetic dog park area. Council expressed their appreciation of the improvements.

3. **PUBLIC COMMENT:** The City Council will hear public comments only on matters over which they have jurisdiction. There will be no Council discussion. The Mayor will allot no more than five minutes to any individual. Unless the Council determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes

- There was no public comment.

4. **APPROVAL OF THE CONSENT CALENDAR:** The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

- 4.1 Approval of Warrants
- 4.2 Approval of Minutes: March 1, 2017
- 4.3 Waive Second Reading and Adopt Ordinance No. 1014, Regulating Leaf Blowers
- 4.4 Adopt Resolution No.16/17, Approving the Neighborhood Park Improvements and Authorizing the City Manager to Enter Into an Agreement for the Construction, Dedication, and Maintenance of the Improvement
- 4.5 Adopt Resolution No. 17/17, Authorizing the City Manager to Sign the Funding Agreement with the Marin County Flood Control and Water Conservation District Regarding Pump Station and Storm Drain Improvements in the Hillview Neighborhood

Mayor Haroff inquired of the public if they would like to have an item removed for discussion. Seeing no interest, the Mayor asked Council if they would like an item removed for discussion. Seeing no interest, the Mayor called for a motion to adopt the Consent Calendar.

*Moved by Councilmember Morrison, Seconded by Councilmember Way to adopt the Consent Calendar as submitted. **The motion was approved 4-0-1, Vice Mayor Hillmer absent.***

5. CITY MANAGER'S ORAL REPORT

City Manager Dan Schwarz gave his oral report to the Council.

6. COUNCILMEMBERS REPORTS AND COMMENTS

Councilmember Morrison noted she is on the Marin Women's Commission and this year is chair of the upcoming Marin Teen Conference.

Mayor Haroff noted that he attended a San Rafael City Council meeting with Vice Mayor Hillmer where the council discussed the SMART train and the options for the San Rafael/Larkspur connection.

He noted that he also attended a meeting at the County of Marin on sea level rise. Finally, he attended a joint meeting of the Larkspur Parks and Rec Commission and the Library Board.

7. PUBLIC HEARINGS:

7.1 AMENDING THE FEE SCHEDULE OF THE CITY OF LARKSPUR

City Manager Dan Schwarz introduced the consultant Mr. Terry Madden from Clear Source Financial Services. Mr. Madden explained what the types of fees are relative to a city. He also explained Cost of Services as the legal ceiling dollar amount that a city can full recover. He went on to discuss the goals of the study, which were to identify costs of services; assist the City with cost recovery and to provide an ongoing updated fee schedule.

Mayor Haroff and the Council thanked Mr. Madden and staff for the informative presentation.

Mayor Haroff called for a motion.

*Moved by Councilmember Way, Seconded by Councilmember Morrison to adopt the resolution No.18/17, amending the fee schedule for the City of Larkspur. **The motion was adopted unanimously, 4-0-1, Vice Mayor Hillmer absent.***

8. BUSINESS ITEMS:

8.1 OVERVIEW OF KEY INFORMATION COLLECTED TO DATE CONCERNING COMMUNITY FACILITY PARCEL (LIBRARY AND COMMUNITY CENTER PROJECT)

City Manager Schwarz gave a PowerPoint presentation of the information that has been generated to date regarding the LLCC project by consultants and staff. Mr. Schwarz noted that the project was returned to the City Council in January of this year. At that time staff suggested to the Council that a review of work on the project that has occurred to date would be helpful.

Mr. Schwarz noted that two processes have occurred: the Master Plan, which was completed in 2013 and was adopted by Council and the Schematic Design which was suspended at the 50% point of completion. Finally, the Community Character Town Hall meetings are mostly complete. Council is still considering how to apply the information from those meetings to the design process.

Mayor Haroff opened the meeting to public comment.

- Grace Hughes, Larkspur
- Susan Schmidt, Larkspur

- Michelle Melka McVeigh, Greenbrae

Mayor Haroff brought the discussion back to the Council. Council noted there is a lot of enthusiasm for this project in the community. There was a consensus of the council to continue the conversation and will start that at their April 5, 2017 meeting. There was no vote or direction to staff.

8.2 APPOINTMENT OF COUNCILMEMBERS TO A GENERAL PLAN UPDATE STEERING COMMITTEE

Planning/Building director Neal Toft gave the staff report and asked the Council to appoint two members to the steering committee. Mayor Haroff and Catherine Way were nominated to the committee.

8.3 PUBLIC ENGAGEMENT CONCERNING STREET REPAIR AND ESSENTIAL CITY SERVICES MEASURE (MEASURE C)

City Manager Dan Schwarz gave the staff report and introduced the consultant from FM3, Curtis Below. Mr. Below made a PowerPoint presentation noting that there had been a survey of Larkspur residents as it pertains to roads in Larkspur and the public's interest in seeing the roads repaired.

Mayor Haroff opened the meeting to public comment. There was no public comment and the Mayor returned to the Council for discussion. There was no discussion and the Mayor thanked the consultant and staff for the information presented that evening.

9. ADJOURN MEETING

Mayor Haroff called for a motion to adjourn the meeting.

*Moved by Councilmember Morrison, Seconded by Councilmember Chu to adjourn the meeting. **The motion was approved unanimously, 4-0-1, Vice Mayor Hillmer absent.***

Meeting adjourned at 9:40 p.m.

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur City Council.

Larkspur City Clerk