



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
November 15, 2017

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REGULAR MEETING

Mayor Haroff opened the regular meeting at 6:34 p.m.

1. ROLL CALL

COUNCIL PRESENT: Mayor Kevin Haroff; Councilmember Larry Chu; Councilmember Ann Morrison

COUNCIL ABSENT: Vice Mayor Dan Hillmer; Councilmember Catherine Way

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Public Works Director Julian Skinner; Planning Director Neal Toft; Police Chief Mike Norton; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O’Hare; Senior Planner Kristin Teiche

2. PRESENTATIONS/PROCLAMATIONS

- 2.1 Chamber of Commerce Update by Vicki Kung, Executive Director
- 2.2 Update on Grant Migration projects and lower Corte Madera Creek projects including Hillview Drainage, Lower Corte Madera Creek Levee Evaluation and Creek Dredging by the Marin County Flood Control District

3. PUBLIC COMMENT

The following individuals spoke during public comment:
Joan Lundstrom (Larkspur)
Barbara Friday (Larkspur)

4. APPROVAL OF THE CONSENT CALENDAR

- 4.1 Approval of Minutes: November 1, 2017
- 4.2 Approval of Minutes: October 18, 2017
- 4.3 Amending the Joint Powers Authority Agreement for the Central Marin Police Authority
- 4.4 Award Construction Contract for Roofing Repair for Twin Cities Children’s Center Classroom Buildings
- 4.5 Zimmer Trust Donation to the Library – Interest Funds FY 2016/2017
- 4.6 Appointment to the Marin/Sonoma Mosquito and Vector Control District Board of Trustees

Upon motion by Councilmember Morrison, seconded by Councilmember Chu, Council approved the consent calendar. The vote was three in favor, two absent.

5. CITY MANAGER’S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

6. COUNCILMEMBERS REPORTS AND COMMENTS

Councilmember Chu reported on the following item:

- 1. On behalf of Councilmember Way, Councilmember Chu reported that Central Martin Fire and Central Marin Police will host a community meeting on December 7 at 6:00 pm at the Corte Madera Community Center to discuss wildland fire preparedness.

Councilmember Morrison reported on the following two items:

1. Councilmember Morrison read a thank you note that was posted on the CMPA bulletin board and reported that there are many more similar notes.
2. Councilmember Morrison reported that the Neighborhood Response Group will hold a Leader Forum on November 19 from 4:00 p.m. to 5:30 p.m. at the Corte Madera Community Center.

7. PUBLIC HEARING

- 7.1 ADOPTION OF ORDINANCE NO. 1024 AMENDING THE LARKSPUR MUNICIPAL CODE TO ADD CHAPTER 9.56 "REGULATIONS PERTAINING TO CULTIVATION OF MEDICINAL AND NONMEDICINAL CANNABIS", ADDING CHAPTER 5.40 "DELIVERY OF CANNABIS AND CANNABIS RELATED PRODUCTS" AND AMENDING CHAPTER 5.34 "LICENSES REQUIRING CERTIFICATE FROM THE CHIEF OF POLICE" TO REQUIRE STATE AND LOCAL LICENSING AND CERTIFICATION BY THE CHIEF OF POLICE FOR BUSINESSES THAT DELIVER MEDICAL AND NONMEDICAL CANNABIS FROM OUTSIDE OF LARKSPUR

Senior Planner Kristin Teiche reported that, on September 6, 2017, Council directed staff to prepare two ordinances addressing personal cultivation of cannabis. Currently before Council are two versions of Ordinance 1024 – Version One prohibits outdoor cultivation and Version Two permits outdoor cultivation, subject to the minimum restrictions required under State law.

Mayor Haroff opened the public hearing.

The following individual spoke during public comment:
James Holmes (Larkspur)

Mayor Haroff closed the public hearing.

Upon motion by Councilmember Morrison, seconded by Councilmember Chu, Council waived first reading and introduced Version One of Ordinance 1024. The vote was three in favor, two absent.

- 7.2 ADOPTION OF ORDINANCE 1025 EXTENDING INTERIM ORDINANCE 1021 ESTABLISHING A TEMPORARY PROHIBITION ON MEDICAL AND NONMEDICAL CANNABIS-RELATED BUSINESSES FROM LOCATING AND OPERATING IN THE CITY OF LARKSPUR PENDING THE ANALYSIS AND CONSIDERATION OF NEW ZONING AMENDMENTS AND OTHER REGULATIONS APPROPRIATE FOR THIS NEW INDUSTRY

Senior Planner Kristin Teiche reported that, on October 4, 2017, Council adopted Interim Ordinance 1021 establishing a 45-day moratorium prohibiting medical and nonmedical cannabis-related businesses from locating and operating within the City of Larkspur. Currently before Council is Ordinance 1025, which would extend Interim Ordinance 1021 to establish an additional 22 month and 15 day moratorium prohibiting medical and nonmedical cannabis-related businesses from locating and operating within the City of Larkspur.

Mayor Haroff opened the public hearing. There was no public comment. Mayor Haroff closed the public hearing.

Upon motion by Councilmember Chu, seconded by Councilmember Morrison, Council adopted Ordinance 1025. The vote was three in favor, two absent.

8. BUSINESS ITEMS

- 8.1 REQUEST FOR AN AWARD OF A COMMUNITY & ART GRANT TO THE FRIENDS OF THE LIBRARY

City Manager Schwarz reported that this year's budget includes an allocation of \$10,000 for a Community and Arts Grant within the Transient Occupancy Tax Fund. The City has received a qualified grant request from the Friends of the Larkspur Library.

The following individuals spoke during public comment:
Barbara Friday (Larkspur)
Janice Akel (Library Director)
Catherine Pyke (Larkspur)

After discussion, Council postponed a decision and directed staff to place this item on the

same agenda as the mid-year budget review sometime in early 2018. Council also directed staff to create a more formal application process for the Community and Arts Grant.

8.2 CONSIDERATION AND POSSIBLE ACTION TO APPOINT COUNCILMEMBERS TO REPRESENT THE CITY OF LARKSPUR ON TWO NEW AD HOC COMMITTEES ESTABLISHED BY THE MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

Mayor Haroff made the following committee appointments:

Pension and OPEB Reform Ad Hoc Committee
Representatives – Mayor Haroff, Councilmember Chu
Alternate – Councilmember Morrison

Disaster Preparedness Ad Hoc Committee
Representative – Councilmember Way
Alternate – Councilmember Chu

9. ADJOURN MEETING

Upon motion by Councilmember Chu, seconded by Councilmember Morrison, Council adjourned the meeting. The vote was three in favor, two absent.

Attested

Jamie Kuryllo
City Clerk