



LARKSPUR CITY COUNCIL
MEETING MINUTES

Larkspur City Council Chambers
400 Magnolia Avenue, Larkspur CA
October 18, 2017

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
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SPECIAL MEETING

1. ROLL CALL

Vice Mayor Hillmer opened the special meeting at 6:20 p.m.

COUNCIL PRESENT: Vice Mayor Dan Hillmer; Councilmember Larry Chu; Councilmember Ann Morrison; Councilmember Catherine Way

ABSENT: Mayor Kevin Haroff

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Public Works Director Julian Skinner; Planning Director Neal Toft; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O'Hare; Associate Planner Anna Camaraota

2. BUSINESS ITEMS

**2.1 APPROVAL OF SUBMISSION OF AN INFORMATIONAL MARIN VOICE
COLUMN ABOUT MEASURE B TO THE MARIN INDEPENDENT JOURNAL**

City Manager Dan Schwarz presented a draft informational column about Measure B and proposed that the City Council submit the column to the Marin Independent Journal.

The following individuals spoke during public comment:
Cindy Winter (Greenbrae)
James Holmes (Larkspur)

Council revised the first sentence of the second paragraph as follows:
Four years ago, Larkspur voters approved a local *half-cent* sales tax that is set to expire.

Upon motion by Councilmember Chu, seconded by Councilmember Morrison, Council approved submission of the column to the newspaper as revised. The vote was four in favor, one absent.

3. ADJOURN TO REGULAR MEETING

Vice Mayor Hillmer adjourned the special meeting at 6:29 p.m.

REGULAR MEETING

Vice Mayor Hillmer opened the regular meeting at 6:30 p.m.

1. ROLL CALL

COUNCIL PRESENT: Vice Mayor Dan Hillmer; Councilmember Larry Chu; Councilmember Ann Morrison; Councilmember Catherine Way

ABSENT: Mayor Kevin Haroff

STAFF PRESENT: City Manager Dan Schwarz; City Attorney Sky Woodruff; Public Works Director Julian Skinner; Planning Director Neal Toft; City Clerk Jamie Kuryllo; Assistant to the City Manager Shannon O'Hare; Associate Planner Anna Camaraota

2. PRESENTATIONS/PROCLAMATIONS

None.

3. PUBLIC COMMENT

None.

4. APPROVAL OF THE CONSENT CALENDAR

- 4.1 Approval of Warrants
- 4.2 Approval of Minutes: September 20, 2017
- 4.3 Approval of Minutes: October 4, 2017
- 4.4 Acceptance of the FY 2016-17 Pavement Rehabilitation Project (CIP 500-2005-013-412001)
- 4.5 Amend the General Fund Operating Budget to add \$30,000 and authorize the City Manager to execute an agreement with BMI Imaging for the scanning and indexing of Planning/Building records
- 4.6 An Ordinance of the City of Larkspur amending and restating Chapter 3.24 of the Larkspur Municipal Code, superseding similar changes made by Ordinance No. 1019/17, and imposing local transactions and use (sales) tax to be administered by the State Board of Equalization

Upon motion by Councilmember Morrison, seconded by Councilmember Chu, Council approved the consent calendar. The vote was four in favor, one absent.

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report to the City Council.

6. COUNCILMEMBERS REPORTS AND COMMENTS

Councilmember Hillmer reported on the following two items:

- 1. Councilmember Hillmer requested that Council adjourn the meeting in gratitude of the first responders fighting fires in the North Bay and in compassion for those affected by the disaster.
- 2. Councilmember Hillmer reported that residents of Heather Gardens, Meadowood and Rose Lane are invited to a disaster preparedness meeting on Sunday, October 22 from 3:00 p.m. to 5:00 p.m. in the CMPA community room.

Councilmember Way reported on the following two items:

- 1. Councilmember Way encouraged emergency preparedness and notified residents of two useful websites: (1) readymarin.org; (2) nrgmarin.org
- 2. Councilmember Way reported that she is encouraging councilmembers throughout Marin to work at cross jurisdictional disaster planning through an MCCMC Ad Hoc Committee.

Councilmember Morrison reported on the following item:

- 1. Councilmember Morrison reported that she is the chair of the Marin Teen Girl Conference that will be held on Sunday, March 25.

7. PUBLIC HEARING

- 7.1 PRECISE PLAN AMENDMENT AND DESIGN REVIEW #17-13: ADOPTION OF AN ORDINANCE AMENDING THE PRECISE DEVELOPMENT PLAN FOR THE LINCOLN VILLAGE RESIDENTIAL DEVELOPMENT (AKA SERENITY AT LARKSPUR APARTMENTS)

Associate Planner Anna Camaraota reported that the applicant is requesting an amendment to the Precise Development Plan for the Lincoln Village Residential Development. The requested amendment involves replacing multi-car carports with enclosed single car garages. This proposal would reduce parking at the location by seventeen spaces, however, the property would still remain in compliance with minimum parking standards.

Vice Mayor Hillmer opened the public hearing.

The following individual spoke during public comment:
James Holmes (Larkspur)

Vice Mayor Hillmer closed the public hearing.

Upon motion by Councilmember Morrison, seconded by Councilmember Chu, Council waived

the first reading and introduced Ordinance 1023 amending the Precise Development Plan for the Lincoln Village Residential Development. The vote was four in favor, one absent.

8. BUSINESS ITEMS

8.1 UPDATE ON WORK OF THE JOINT POWERS AGREEMENT REVISION COMMITTEE FOR THE CENTRAL MARIN SANITATION AGENCY

City Manager Schwarz reported that the Committee for the Central Marin Sanitation Agency (CMSA) is in the process of reviewing the agencies JPA agreement. The Committee divided their work into four tasks. The Committee reached a milestone in its work and requested that the revisions be brought back to respective Councils for review.

Council had no additional comments for Vice Mayor Hillmer, the Council's representative to the Revision Committee.

8.2 REVIEW OF GENERAL PLAN STEERING COMMITTEE WORK PROGRAM AND SCHEDULE

Planning Director Neal Toft presented a schedule for the General Plan update, with the goal of finalizing a draft General Plan by the end of 2018.

The following individual spoke during public comment:
Don Edwards (Larkspur)

Council acknowledged the proposed timeline and directed staff to move forward with the process.

9. ADJOURN TO CLOSED SESSION

Vice Mayor Hillmer adjourned to closed session.

10. ADJOURN FROM CLOSED SESSION AND NOTE ANY REPORTABLE ACTION

Vice Mayor Hillmer adjourned the closed session. There was no reportable action.

The regular meeting was adjourned at 7:58 p.m.

Attested

Jamie Kuryllo
City Clerk