

**SPECIAL MEETING OF THE
HERITAGE PRESERVATION BOARD
September 18, 2017**

ROLL CALL

Chair Culhane called the meeting to order at 7:00 p.m.

Present: Board Members: Vice Chair Charles Sink, Lelia Lanctot, Dirk Mueller, Chair Hillary Culhane, Richard Storek, Jon Knorpp

Absent: Board Members: Scott Morgan

Staff: Kristin Teiche, Senior Planner/Recording Secretary

PUBLIC COMMENT

None.

PLANNING STAFF'S ORAL REPORT

Staff planner Teiche reported on the following:

- She presented the Board with a thank you letter from James and Ellen McGowan expressing their gratitude for their free copy of "Larkspur Past and Present".
- She passed around an e-mail from ex-Board Member Cunningham announcing that the historic homes at 47 Madrone Ave and 58 Madrone Ave, which is also on the National Register, may be placed on the market for sale. The long term owners have passed on or are in transition and it is expected their families will elect to sell the buildings.
- Cannabis Laws – The Council held a second hearing on the new cannabis laws. After a lengthy discussion, the Council decided to adopt an interim ordinance prohibiting any commercial sales and distribution with the exception of deliveries from outside of Larkspur. The Council would like to take a "wait and see" approach and see how the industry develops over time, and what, if any, negative impacts are created within a community by commercial sales. Additionally, although the state law requires a City to permit indoor growing, the City retains discretion to allow outdoor cultivation. The Council requested staff to complete additional public outreach in hopes of hearing from a more representative sample on the matter of outdoor growing. For the hearing, staff will prepare an ordinance that permits outdoor growing, and another that prohibits it for the Council's consideration.

BUSINESS ITEMS

400 Magnolia Avenue (City Hall) Proposed pergola over bench. Mr. Mark Archer proposed to install a decorative pergola over an existing bench located on south side of City Hall. Bench was dedicated in memory of Francis Gordon-Archer, former librarian.

Board Member Mueller proposed the bench be relocated to the lawn area where there is shade. Board Member Knorpp agreed and noted he did not find the current location to be appropriate as it's too exposed and sunny. A concrete path and pad would insure handicap accessibility. Board Member Storek agreed and noted the pergola will not provide adequate shade in the existing location.

M/s Storek moved to recommend the proposal be reconsidered to relocate the bench toward the front beneath the existing tree. The pergola may be installed if preferred. Irrigation should be provided for the potted plants. The lattice on the sides should be of a good quality to insure it will last.

There was additional discussion regarding whether the pergola and/or the potted plants are necessary if installed under the tree.

Board Member Knorpp suggested the applicant return with two options, one with and one without the pergola.

Board Member Knorpp agreed and seconded Board Member Storek's motion, subject to this amendment. The Board voted 6-0 (Board Member Morgan absent).

Chair Culhane noted that the applicant may wish to retain the bench location as it is closer to the library. Options for the original location were then considered. Board Member Lanctot suggested it may be more appropriate to consider an alternative design, such as a tile roof so it works better with the building.

Board Member Storek, who is also a historic architect, agreed to confer with the applicant and provide additional input and assistance in the design.

Board Member Reports.

- Vice Chair Sink and Board Member Storek provided Planner Teiche with cash donations received in response to the distribution of Larkspur Past and Present.
- Chair Culhane and Board Member Storek reported on the outcome of a historic meeting in Belvedere regarding the Erin Green house. Board Member Storek noted the Belvedere Historic Board determined the home was not architecturally significant or in a condition or location to warrant protection.
- Board Member Lanctot reported she met with former Board Member Heitkamp and reviewed her picture inventory. Ms. Heitkamp has been organizing the pictures for her upcoming new book. She has also made some recommendations for homes that she believes should be added to the inventory.

Update of Larkspur Historic Resources Inventory

Board Members each presented their findings and pictures of the homes they were assigned to review. As each property was presented, the Board discussed their merits and agreed on which homes warranted further review by the historic architect, and those that lack historic architectural significance.

APPROVAL OF MINUTES None

The Board adjourned the meeting at 9:00 PM.

NEXT MEETING DATE: October 12, 2017

Respectfully submitted,

Kristin Teiche, Senior Planner/Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted during the October 12, 2017 meeting of the Heritage Preservation Board.

A handwritten signature in cursive script that reads "Kristin Teiche".

Kristin Teiche, Senior Planner/Recording Secretary