

LARKSPUR LIBRARY BOARD
Minutes of Regular Meeting- December 9, 2013

Roll Call: Present: Chair Noel Shumway, Joan Foley, Jeff Gunderson,
Daniel Kunstler, Michelle Melka

Staff: Library Director Frances Gordon

Chair Shumway called the meeting to order at 6:20 p.m.

Approval of Consent Calendar

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code

Approval of Minutes as Submitted: Regular Meeting, November 18, 2013

M/s, Kunstler-Foley and approved 5-0 to approve the Consent Calendar with a correction to the November 18, 2013 minutes.

PUBLIC COMMENT

There were no comments.

BOARDMEMBERS REPORTS AND COMMENTS

Boardmember Kunstler stated he spoke to Mayor Hillmer about the Community Facility/Library “thermometer” sign and he was very supportive. He asked the Board for some suggested wording for the signage. Boardmember Foley stated the sign should read: “Future Home of Larkspur Library and Community Center”. Boardmember Kunstler stated he would speak to Mayor Hillmer again in the near future. He noted that Mayor Hillmer indicated that he was not in favor of forming a Citizen’s Advisory Committee for the new facility. Residents would be able to make comments and give testimony at the Public Hearings.

LIBRARY DIRECTOR’S ORAL REPORT

Library Director Gordon reported on the following: 1) Library and City Hall Facility; 2) Library Programs December 3) MARINet Library Consortium Update; 4) Miscellaneous.

Chair Shumway asked about the Saturday, December 7th docent event. Library Director Gordon stated there was a great turnout for this event: "David Hockney: a Bigger Exhibition". She noted people indicated that parking was a problem.

Boardmember Foley had questions about the Thursday, December 12th event: "A Child's Christmas in Wales". Library Director Gordon stated it was a performance of the story. Refreshments would be served.

Library Director Gordon stated the library was busy and she was trying to get the holiday schedule together. City Hall would be closed from Wednesday, December 25th through Wednesday, January 1st. The Library would have some unusual hours during the holidays. The hours would be posted on the City Website.

UNFINISHED BUSINESS ITEMS

1. Report on any updates regarding the Rose Garden Community Facilities Parcel Master Plan

Chair Shumway stated there was nothing new to report.

2. Discussion on updates for a Communication Plan for Generating Support for a Community Facility/Library

Library Director Gordon noted the date for the Fundraising Brainstorming Meeting at Mayor Morrison's house might change. She would keep everyone posted.

Library Director Gordon stated she would be attending the Monday, December 16th Foundation meeting at the Central Marin Police Authority Meeting Room at 8:00 p.m.

Library Director Gordon distributed some photographs of the Library chairs and noted they need to be reupholstered. She stated she would ask the Foundation for a contribution.

Chair Shumway stated he would ask President Lanctot to attend the next Board meeting.

3. Continued Discussion on Board's Annual Letter to Council, highlighting Year-End Accomplishments and Goals for next year

Library Director Gordon distributed two versions of the letter- one drafted by Chair Shumway and one with some minor edits made by Boardmember Kunstler.

Boardmember Kunstler stated the edits were intended to keep the pressure on the Council to move forward on a new library. He noted the second paragraph contained the information regarding the work that was done by the Ad Hoc Library and Recreation

Committee (LARC). In addition, he thought the letter should reinforce the fact that the staff continues to deliver rich and diverse programs and outstanding service despite the challenging conditions (space constraints, etc.).

Boardmember Foley stated she liked the edits made by Boardmember Kunstler. Boardmember Gunderson agreed.

Chair Shumway referred to the fourth paragraph and asked Library Director Gordon if she wanted to add some other “wish list” items. Boardmember Melka stated this paragraph could include the need for new chairs, etc. Boardmember Foley stated this letter should highlight the accomplishments for the current year. Library Director Gordon stated the “wish list” items could be included in her budget requests or another letter to the Council regarding goals and objectives for the upcoming year. Chair Shumway stated 2014 would be the year to urge the Council to move forward with the new library. Library Director Gordon stated it was a struggle to be a member of a 21st Century Library Consortium given the constraints of the existing library.

Library Director Gordon stated she would review the letter and email a final copy to each Boardmember. The Board could review the final document at the next meeting.

NEW BUSINESS ITEMS

No New Business Items

Status Reports:

1. Reports from the Library’s Support Groups (Friends, Foundation, and Steering Committee)

Library Director Gordon stated she would report back to the Board about the Foundation’s meeting on Monday.

Library Director Gordon stated she was meeting with the Treasurer of the Friends over dinner tomorrow night.

Chair Shumway stated he spoke to Mr. Peter Martin, Chair of the Library Steering Committee, about the meeting at Mayor Morrison’s house. Mr. Martin expressed a desire to get involved with any fundraising efforts.

FUTURE AGENDA ITEMS

Chair Shumway stated the following items would be on the next agenda: 1) Report on any updates regarding the Rose Garden Community Facilities Parcel Master Plan; 2) Discussion on update for a Communication Plan for Generating Support for a Community Facility/Library; 3) Continued Discussion on Board’s Letter to Council,

highlighting Year-End Accomplishments and Goals for next year

NEXT MEETING DATE

Chair Shumway stated the next meeting would be held on Monday, January 13, 2014.

ADJOURNMENT

Chair Shumway adjourned the meeting at 6:53 p.m.

Respectfully submitted

Toni DeFrancis
Recording Secretary