

**LARKSPUR LIBRARY BOARD  
SPECIAL MEETING  
November 18, 2013  
City Council Chambers, City Hall  
400 Magnolia Ave.  
6:15 – 7:30 PM**

**Board Members:** Chair: Noel Shumway; Vice-Chair: Michelle Melka; Joan Foley; Daniel Kunstler, Jeff Gunderson

**ROLL CALL**

**APPROVAL OF CONSENT CALENDAR**

Please note: The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

1. The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.
2. Approval of Minutes as Submitted: Regular Meeting, October 14, 2013

**PUBLIC COMMENT:** The Board will hear public comments only on matters over which they have jurisdiction. There will be no Board discussion. The Board Chair will allot no more than five minutes to any individual. Unless the Board determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

**BOARD MEMBERS REPORTS AND COMMENTS –**

(Additional important information relating to the Library and/or Library Groups)

**LIBRARY DIRECTOR'S ORAL REPORT - Frances**

Please read the Library Director's Report in advance of the meeting and prepare questions in advance.

**UNFINISHED BUSINESS ITEMS**

1. **Report on any updates re: the Rose Garden Community Facilities Parcel Master Plan.**
2. **Communication Plan for Generating Support for a New Library**

**NEW BUSINESS**

1. **Discussion on Scheduling a Meeting with the Foundation**
2. **Begin Reviewing Current Year's Goals in Preparation of Board's Letter to Council.**

**STATUS REPORTS:**

**1. REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundation & Steering Committee):**

**FUTURE AGENDA ITEMS:**

Board will recommend future agenda items and establish next meeting date

**NEXT MEETING DATE:**

Board will set a date for their next meeting.

**ADJOURN MEETING**

**NOTICE IS HERE BY GIVEN:** If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Library Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

Any writings or documents provided to a majority of the Library Board regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

**ACCESS TO MEETINGS:** Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member prior to the meeting. An interpreter for the deaf will be made available upon request to the staff three days or more prior to the meeting.

**LIBRARY BOARD MEETING SCHEDULE**

Regular Board Meeting Nov. 11 2013 Rescheduled  
Special Board Meeting Nov. 18 2013 6:15pm  
Regular Board Meeting Dec. 9 2013 6:15pm  
Regular Board Meeting Jan. 13 2014 6:15pm  
Regular Board Meeting Feb. 10 2014 6:15pm