



**DRAFT**

Serenity of Larkspur would manage the design and construction. Public Works would review the design for compliance with standards and specification and would do the inspections. In addition, the City Attorney has provided a sample agreement. Serenity of Larkspur is donating approximately \$100,000 to cover the design and construction. They have also identified three years of maintenance. Staff is discussing long-term maintenance and the possibility of a Sinking Fund for replacement with Serenity of Larkspur.

Mr. Ramon Godinez stated they are very excited about the project and are looking forward to working with the City.

Commissioner Friedel asked if there would be a way for nearby housing projects to be involved in the process. This park is serving a specific community. Mr. Godinez stated they could reach out to Ecumenical Association for Housing (EAH). Commissioner Friedel stated she was concerned about the long-term maintenance costs. Public Works Director Houlihan acknowledged that none of the mini-parks were destination parks and they each serve a similar number of residents. Piper Park is the only regional park in Larkspur.

Commissioner McNally asked about the proposed groundcover. Public Works Director Houlihan stated that would be determined during the design process. She noted the most cost effective would be “fi-bar”, (engineered wood chips). There have been discussion about a rubberized surface but they are extremely expensive to install and replace. Commissioner McNally asked if this would be included in the \$100,000 donation. Mr. Godinez stated “yes”.

Commissioner McNally asked if there would be a fence. Mr. Godinez stated “yes”. He submitted some basic conceptual drawings.

Chair Matteo asked Public Works Director Houlihan if she was concerned about the play structure becoming ADA non-compliant in several years. Public Works Director Houlihan stated “no” and the biggest compliance transition happened in the late 1990’s. It was safety, and not ADA, related. Chair Matteo asked if she was comfortable with safety compliance. Public Works Director Houlihan stated “yes” and current structures were very safe.

Commissioner Blauvelt asked Public Works Director Houlihan about maintenance of the structure. Public Works Director Houlihan stated the department could handle the routine maintenance without a problem. Long-term replacement would need to be a City Council decision.

M/s Hauser/Blauvelt to recommend approval of the proposal to the City Council.  
Ayes: Blauvelt, Friedel, Hauser, McNally, Chair Matteo

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The Commission thanked Mr. Godinez and Serenity of Larkspur for their generous contribution to the community.

Public Works Director Houlihan noted the Council authorized funding for renovation of the Recreation Department. The modular building is 11-years old and needs some attention. The windows need to be replaced and there is some dry rot that needs to be fixed.

Recreation Director Whitley discussed the proposed renovations. He stated there is a lack of storage and meeting space. The new reception area would be enlarged and the Director and Supervisor offices would be closer to the front of the building. The reconfiguration allows for three meeting rooms which would have sound-attenuating walls. This configuration would allow for more flexibility. The approximate cost is \$200,000 and the work would begin in the summer. The Recreation Department would move to the Public Works Department building during the remodel (after Public Works has moved across the street).

Commissioner Blauvelt asked if the reconfiguration would allow for more programming. Recreation Director Whitley stated “yes”.

Public Works Director Houlihan gave an update on what is going on with the Bon Air Bridge and the projects connected to it as far as mitigation. She displayed some exhibits of projects that have been signed off and approved by CalTrans. Several of the projects include filtering systems for stormwater runoff, several multiuse paths, rehabilitation of the dock at Marin Rowing and Bon Air Park, etc. She referred to Piper Park and discussed retuning the existing dog park to habitat with an educational overlook. The new dog park would be located next to the Central Marin Police Authority building.

Public Works Director Houlihan stated the City received the first allocation of Measure A funding. The 2013 amount was approximately \$47,000 (for nine months). The full year allocation for 2014 will be approximately \$71,000. Cities must submit a funding plan by June 1<sup>st</sup> of each year. She discussed projects that were identified last year including field refurbishment for Piper Park, basketball court refurbishment at Greenbrae School, irrigation repairs at Piper Park, Centennial Park, and others. Once the Mini Park Action Plan is in place then the Commission and the Council could apply Measure A funds towards the plan. Staff is still working on the plan. She noted many of the play structures in the various parks are in need of repair or replacement. Staff is recommending that the \$71,000 from Measure A be applied to play structures for the next fiscal year. She stated the removal of the Public Works Department trailer would also require some rehabilitation in that part of the park.

M/s Blauvelt/McNally to recommend to the City Council that Measure A funds be applied to play structures and that once the Mini Park Action Plan is approved then all Measure A funds be applied to items in the Mini Parks Action Plan.

Ayes: Blauvelt, Friedel, Hauser, McNally, Chair Matteo

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### RECREATION DIRECTOR'S ORAL REPORT

Recreation Director Whitley reported that the Larkspur Recreation Departments 40<sup>th</sup> Anniversary Celebration would be held on September 27<sup>th</sup>. The Veteran's Day Fun Run is scheduled for Saturday, November 8<sup>th</sup>. The annual Mini Parks Tour that is regularly scheduled for May will be cancelled. Registration for Super Cool Summer School will occur on April 24<sup>th</sup> and 25<sup>th</sup>. Recreation Supervisor Clegg reported the Spring Egg Hunt would be held next Saturday at Piper Park at 10:00 a.m. with a Magic Show to follow at the Hall Middle School Gymnasium. Kids would be divided into three separate age groups. Recreation Supervisor Clegg reported on the very successful Teen Programs.

### COMMISSIONER REPORTS

Commissioner Hauser reported that his term is up in June and he has decided not to reapply.

### ADJOURNMENT

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Toni DeFrancis  
Recording Secretary