



**REGULAR MEETING**  
**Larkspur Parks and Recreation Commission**  
**Thursday, November 16, 2023, 6:30 p.m.**

**Larkspur City Hall Council Chambers**  
**400 Magnolia Avenue, Larkspur, CA**

**Join the meeting via video/teleconference**  
**<https://us06web.zoom.us/j/86183484188>**  
**Call-In Number: +1-669-444-9171**  
**Webinar ID: 861 8348 4188**

*Lisbet Sunshine, Chair*  
*Reide Baxter*

*Mike Koepfel, Vice Chair*  
*Jeanne Friedel*

*Victoria Harrison*

**Submit public comment by:**

1. Emailing [nstone@cityoflarkspur.org](mailto:nstone@cityoflarkspur.org) prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Parks & Recreation Commission are made available in the online agenda packet;
1. Attending the meeting in-person at the Council Chambers, 400 Magnolia Avenue, Larkspur CA
2. Selecting the "Raise Hand" icon in the Zoom meeting, or dialing \*9 if calling in to the meeting.

**Teleconference Information:**

The Parks & Recreation Commission offers teleconference participation in the meeting via Zoom as a courtesy to the public. If no members of the Parks & Recreation Commission are attending the meeting via teleconference, and a technical error or outage occurs on the teleconference feed, the Parks & Recreation Commission

The Recreation Director certifies that this agenda has been posted in accordance with the requirements of the Government Code

1. **ROLL CALL**
2. **PUBLIC COMMENT:** The Parks and Recreation Commission will hear public comments only on matters over which they have jurisdiction. There will be no Commission discussion. The Chair will allot no more than five minutes to any individual. Unless the Chair determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

2.1 **[Public Comment - Bowen](#)**

*This agenda and its staff reports are available online at: [www.cityoflarkspur.org](http://www.cityoflarkspur.org)*

3. **APPROVAL OF THE CONSENT CALENDAR:** The purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

3.1 [Approval of minutes April 20<sup>th</sup>, 2023.](#)

4. **PUBLIC HEARING:**

None

5. **BUSINESS ITEMS:**

5.1 Parks Update – Rita Schoch, DPW Analyst II

6. **DIRECTOR'S ORAL REPORT**

7. **COMMISSIONER'S REPORTS**

8. **ADJOURN MEETING**

**NOTICE IS HEREBY GIVEN:** If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Recreation Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

In the interest of time, the Parks and Recreation Commission has established time limits. Public Hearings: applicants and /or appellants shall make their presentations within 10 minutes, and will be allowed a 3-minute summation period. Public participation shall be limited to 3 minutes per speaker per topic. These time limits may be waived by a majority vote of the Commission. [G.C. § 54954.3].

Any writings or documents provided to a majority of the City Council regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

**ACCESS TO MEETINGS:** Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member five business days prior to the meeting. An interpreter for the deaf will be made available upon request to the staff five business days or more prior to the meeting.

**PARKS & RECREATION COMMISSION  
MEETING SCHEDULE**

Regular Commission Meeting  
November 16, 2023 6:30pm