

MINUTES OF THE REGULAR MEETING
LARKSPUR PARKS AND RECREATION COMMISSION
VIA TELECONFERENCE DUE TO COVID-19
JANUARY 19, 2023

COMMISSION: PRESENT: Chair Friedel, Baxter, Harrison, Koeppel,
Sunshine

STAFF: PRESENT: Interim Community Services Director Nick Stone
Public Works Analyst Rita Schoch
City Clerk Alison Foulis

1. Roll Call

Chair Friedel called the meeting to order at 6:30 p.m.

2. Public Comment

There were no comments.

3. Approval of the Consent Calendar

3.1 Approval of Minutes of November 17, 2022

M/s Koeppel/Harrison, to approve the November 17, 2022 minutes as submitted.
Ayes: Baxter, Harrison, Koeppel, Sunshine, Chair Friedel

4. Public Hearing

There were none.

5. Business Items

5.1 Parks Update

Public Works Analyst Schoch presented a staff report and gave a PowerPoint presentation that included the following: 1) Dolliver Park- Improvements and details update; 2) Greenbrae School Park- Improvements update; 3) Hamilton Park- Improvements completed, what is next?; 4) Niven Park- Improvements update; picnic area almost completed, what is next?; 5) Piper Park- Improvements update, electric feed project completed. She answered questions about the role of the donors in the Dolliver Park Project; how the parks held up during the recent rain event.

Commissioner Koeppel stated he was glad to see the installation of benches in Dolliver Park. The improvements are fantastic. He noted there were some rust stains on a couple of the new signs. Public Works Analyst Schoch stated she is looking for a “fix” to this problem.

Chair Friedel asked staff to keep the Commission in the loop regarding the two community outreach events.

5.2 The Future of Parks and Recreation Commission Meetings

Interim Director Stone presented a staff report. The Governors' Emergency Order regarding public meetings will change in March. The City Attorney will be sending a memorandum about the change. The options include in-person or hybrid meetings. Zoom attendance will be allowed but with some requirements with respect to publishing and accessibility of meetings.

Commissioner Koeppel stated he was looking forward to returning to the Council Chambers.

Chair Friedel stated the Commission will be returning to the Chambers in March. Commissioners will not need to post his or her front door and host the meeting in his or her living room!

5.3 Installation of Officers for 2023

Interim Director Stone presented a staff report.

M/s Friedel/Baxter, to elect Vice Chair Sunshine as Chair.
Ayes: Baxter, Harrison, Koeppel, Sunshine, Chair Friedel
(through a roll call vote)

M/s Harrison/Sunshine, to elect Commissioner Koeppel as Vice Chair.
Ayes: Baxter, Harrison, Koeppel, Sunshine, Chair Friedel
(through a roll call vote)

The Commission thanked outgoing Chair Friedel for her year of service.

6. Director's Oral Report

Interim Director Stone reported the lights in Piper Park were very successful and will end soon. He received a lot of feedback and promises to donate next year. The new electric line in the park would allow them to go bigger and better next year! The After School Theater Program run by Katia and Company is performing "Beauty and the Beast". Registration for "Aladdin", the spring show, starts next week. The numbers for this program are climbing back to pre-COVID levels. Basketball season has started and the Hall Gymnasium is booked solid. He thanked Facilities Attendant Medahani for his great work.

7. Commissioner's Reports

Commissioner Friedel reported on the \$10,000 donation from the Commons Foundation to support the lights in Piper Park. She congratulated the City on receiving the \$5.2

million from the State. They are well on the way to a new Library/Community Center ! She looks forward to “sticking a shovel in the dirt”.

Commissioner Baxter stated he met with staff to review the Five-Year Capital Improvement Program and the Parks Master Plan, both an impressive body of work.

Commissioner Koepfel asked about the status of the Parks Tour. Interim Director Stone stated he would send an email asking about a possible date. Commissioner Friedel recommended a Saturday morning. She suggested inviting Mayor Paulson and Vice Mayor Candell since they have probably not been on the tour. Interim Director Stone stated that was an excellent idea.

8. Adjourn Meeting

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Toni DeFrancis,
Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Parks and Recreation Commission.

Nick Stone

Nick Stone, Interim Community Services Director