

Updated 10/19/22



REGULAR MEETING

**Larkspur Parks and Recreation Commission
Thursday, October 20, 2022, 6:30 p.m.**

VIA VIDEO/TELECONFERENCE ONLY

Join the meeting at: <https://us06web.zoom.us/j/81659621760>

**Call-In Number: +1-669-444-9171
Webinar ID: 816 5962 1760**

*Jeanne Friedel, Chair
Victoria Harrison*

Lisbet Sunshine, Vice Chair

Mike Koppel

The Parks and Recreation Commission may continue to meet by teleconference, consistent with the Brown Act as amended by AB 361 (2021). Under the amended rules, the City will not provide a physical location for members of the public to participate in the teleconference meeting. Join or watch the meeting remotely by following the link or calling in to the number listed at the top of the agenda.

Submit public comment remotely by:

1. Emailing communityservices@cityoflarkspur.org prior to 4:00 P.M. on the day of the meeting. Comments received prior to 4:00 P.M. on the day of the meeting will be distributed to the entire Parks & Recreation Commission and are made available in the online agenda packet;
2. Emailing communityservices@cityoflarkspur.org during the meeting. Please make sure you indicate the item number to which your comment is related, or whether it is for the General Public Comment period at the beginning of the meeting. Your comment will be read verbatim, however words including profanity, obscenity, and discriminatory language will not be read into the record in order to avoid disruption of the meeting. Your comment is subject to the same 3-minute limit as in-person spoken comments; or
3. Selecting the "Raise Hand" icon in the Zoom meeting or dialing *9 if calling in to the meeting.

The Community Services Director certifies that this agenda has been posted in accordance with the requirements of the Government Code.

1. **ROLL CALL**
2. **PUBLIC COMMENT:** The Parks and Recreation Commission will hear public comments only on matters over which they have jurisdiction. There will be no Commission discussion. The Chair will allot no more than five minutes to any individual. Unless the Chair determines otherwise, the total amount of time allocated to this agenda item will be 15 minutes.

2.1 [Public Comment - Ellenzweig](#)

3. **APPROVAL OF THE CONSENT CALENDAR:** The

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purpose of the Consent Calendar is to group items that may be approved routinely. Anyone may request removal of an item for discussion.

3.1 [Approval of minutes April 21, 2022.](#)

4. PUBLIC HEARING:

4.1 [Protest hearing of Heritage Tree Permit Application at 398 N Almenar Drive](#) – Elise Semonian, Community Development Director

- [Additional Correspondence from Applicant received 10/3/2022](#)
- [Letter of Support Kurtowicz](#)
- [Letter of Support Kuchman & Muir](#)
- [Additional Correspondence from Neighbor received 10/19/22](#)

5. BUSINESS ITEMS:

5.1 Niven Park Update – Rita Schoch, Public Works Administrative Analyst II

- [Staff Report](#)
- [Attachment 1: Niven Park Playground Primary Features](#)
- [Attachment 2: Niven Park Playground Project Plans](#)

5.2 [Parks Update](#) – Rita Schoch, Public Works Administrative Analyst II

5.3 Naming Policy – Rita Schoch, Public Works Administrative Analyst II

- [Staff Report](#)
- [Attachment 1: Draft Parks & Recreation Naming Policy ver. 2](#)
- [Attachment 2: Draft Naming Form](#)

6. DIRECTOR'S ORAL REPORT

7. COMMISSIONER'S REPORTS

8. ADJOURN MEETING

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NOTICE IS HEREBY GIVEN: If you challenge any item on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing herein described, or in written correspondence delivered to the Recreation Director at, or prior to, the public hearing. [G.C. § 65009 (b) (2)]

In the interest of time, the Parks and Recreation Commission has established time limits. Public Hearings: applicants and /or appellants shall make their presentations within 10 minutes, and will be allowed a 3-minute summation period. Public participation shall be limited to 3 minutes per speaker per topic. These time limits may be waived by a majority vote of the Commission. [G.C. § 54954.3].

Any writings or documents provided to a majority of the City Council regarding an item on this agenda will be made available for public inspection at the Customer Service Counter at City Hall located at 400 Magnolia Avenue, Larkspur, CA and at the main counter of the Library located at the same address during normal business hours. (SB 343, amending G.C. Section 54957.5)

ACCESS TO MEETINGS: Meeting facilities are accessible to persons with disabilities. If you require special assistance, please contact any staff member five business days prior to the meeting. An interpreter for the deaf will be made available upon request to the staff five business days or more prior to the meeting.

**PARKS & RECREATION COMMISSION
MEETING SCHEDULE**

**Regular Commission Meeting
November 17, 2022 6:30pm**