



**LARKSPUR LIBRARY BOARD**  
**August 10, 2020**  
**Minutes**



**ROLL CALL:**

**Larkspur Library Board Members:** Chair: Andy Revell; Michelle Melka; Jeff Gunderson; Jonathan Shambroom; Armelle Futterman

**Staff:** Franklin Escobedo, Community Services Director

**Guest:** *Barbara Friday, President of the Friends of the Library, Gabe Paulson, City Council, Joe Jennings, President of the Commons Foundation*

*Meeting called to order 6:17 p.m., Monday August 10, 2020.*

**APPROVAL OF CONSENT CALENDAR**

*M. Melka motioned to approve the consent calendar. A. Futterman seconded. Motion passed.*

**PUBLIC COMMENT:**

No public comment.

**BOARD MEMBERS REPORTS AND COMMENTS:**

(Additional important information relating to the Library and/or Library Groups)

**LIBRARY DIRECTOR'S ORAL REPORT:**

**OLD BUSINESS ITEMS:**

1. Update on library activities and programs – Community Services Director, Franklin Escobedo

- Reviewed the circulation statics for the month of July and upcoming programs for August.

**NEW BUSINESS ITEMS:**

1. Board of Trustees Calendar - Community Services Director, Franklin Escobedo

- Reviewed the Board Calendar for the year.
2. Zimmer Fund Request for FY 20-21 – Community Services Director, Franklin Escobedo
- Presented the request for a new CD Shelving for the library to provide a new and better display of the CD collection.

*J. Gunderson motioned to accept the staff report and the use of Zimmer Funds in FY 20-21. M. Melka seconded. Motion passed.*

### **STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundation)**

- B. Friday of the Friends of the Library updated the board on the date of the first meeting after their summer break, September 9.
- J. Jennings of the Commons Foundation reported that their new website is up, and that they have begun an annual campaign with a goal of raising \$50K to help fund items from the digital services wish list.

### **FUTURE AGENDA ITEMS:**

Digital Services Wish List Status

### **NEXT MEETING DATE:**

Monday, September 14, 2020.

### **ADJOURN MEETING**

*Meeting adjourned 7:30 p.m., Monday, August 10, 2020.*

Respectfully submitted,  
Franklin Escobedo, Community Services Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Library.

*Franklin Escobedo*

---

Franklin Escobedo, Community Services Director