



Minutes
LARKSPUR LIBRARY BOARD
February 10, 2021



ROLL CALL:

Larkspur Library Board Members: Chair: Andy Revell; Michelle Melka; Jeff Gunderson; Armelle Futterman

Absent: Jonathan Shambroom

Staff: Franklin Escobedo, Community Services Director

Guest: Barbara Friday, Friends of the Larkspur Library, Jeanne Friedel, The Commons Foundation.

Meeting was called to order at 6:15 p.m., Tuesday February 10, 2021.

APPROVAL OF CONSENT CALENDAR

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.

Approval of Minutes as Submitted: Approved December 9, 2020 minutes.

A. Futterman moved to approve the consent calendar, J. Gunderson seconded. Motion passed.

PUBLIC COMMENT: No Public Comment.

BOARD MEMBERS REPORTS AND COMMENTS:

J. Gunderson reported that the citizen oversight committee for the College of Marin Bond, and they were discussing their new learning resource center and the new design of the Library at the College of the Marin.

LIBRARY DIRECTOR'S ORAL REPORT:

OLD BUSINESS ITEMS:

1. Update on library activities and programs – Community Services Director, Franklin Escobedo
 - January closure impacted the circulation reports; however ebook circulation was still high.
 - Storytime was put on hold for the during the month of January.
 - The Library benefited staff will be shifting to a 40 hour work week, which is up for approval at the next City Council meeting with the midyear budget review.
 - Support groups have also offered to fund a part-time employee.
 - Still recovering from the impact of the closure and the back up of delivery.
 - In the midyear request also includes the restoration of one of the frozen librarian positions.
 - Working on getting a donation bin for books in Piper Park that would generate income for the Library and Friends.
2. Digital Services Strategy Update – Community Services Director, Franklin Escobedo
 - Wishlist
3. Laptop & Hotspot Policy Review – Community Services Director, Franklin Escobedo
 - No action at this time.
4. Relationship with Support Groups – Jeff Gunderson, Vice Chair
 - No action was taken at this time.

NEW BUSINESS ITEMS:

1. Annual Updated from the Board to the City – Chair, Andy Revell
 - Library Board approved the letter to council. Community Services Director Escobedo will investigate the process on how the letter is presented to council.
2. Election of Board of Trustees Officers
 - A. Futterman nominated Jeff Gunderson to be Chair and Jonathan Shambroom as Vice Chair, A. Revell seconded. Motioned passed.

STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundations)

- Jeanne Friedel gave an update for the Commons Foundation. Joe Jennings remains the president of the Commons Foundation. Have new board members on the board and have hired a Fundraising Advisor to begin helping with campaigns.
- Barbara Friday gave an update from the Friends of the Larkspur Library added two new board member Mary Van Dyke and Diana St. James. Sent out 2500 brochures for the Season of Giving and they have begun receiving donations.
- Larkspur Library Foundation helped to secure a DVD that will be streamed over Zoom Exploring Mars with Robots and Humans by Scott Hubbard.

FUTURE AGENDA ITEMS:

- An update from the Commons and the rendering of the future library.

NEXT MEETING DATE:

Board will be meeting on Monday Mach 10, 2021.

ADJOURN MEETING

Meeting was adjourned at 6:59 p.m., Tuesday, February 10, 2020.

Respectfully submitted,
Franklin Escobedo,
Community Services Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at regular meeting of the Larkspur Library.

Franklin Escobedo
Franklin Escobedo, Community Services Director