



Commissioner Koeppel stated this was a thoughtful and generous offer from the family. He asked if they were asking for anything in return such as a memorial plaque. Public Works Analyst Schoch stated “no ”- what they want is to be able to have some input. They did mention something about a bronze stature of a hummingbird in scale with the plantings. The Mini Park Master Plan is a bit vague and says “refresh landscape”. The project will fine-tune what is already in the Master Plan for the park.

Commissioner Koeppel asked if the budget was sufficient enough to cover the entire project (hardscape and landscape). Public Works Analyst Schoch stated the family is talking about funding the project in its entirety. There were three phases to the project: 1) Preliminary design and project estimate; 2) Preparation of construction drawings that would go out to bid; 3) Construction and installation. She noted there could be contingencies and cost overruns. Commissioner Koeppel stated he looked forward to seeing how the project fleshes out.

Commissioner Blauvelt asked if the family name would be made public. Public Works Analyst Schoch stated that would be up to the family. The idea is to create a restorative place.

Chair Harrison stated this sounds like a good project for the City and the family. She looked forward to reviewing the project.

## 6. Director’s Oral Report

Director Escobedo reported it has been a strange couple of months for staff with the playing being closed, then opened, etc. He is reviewing the recent COVID-19 guidelines. He hopes that things will go back to “normal” in the recreation world by 2022. Applications for the Community Garden were sent out and being processed as they are received. The mid-year budget looks good and the department is on track.

## 7. Commissioner’s Reports

Commissioner Friedel reported the City Council signed the Memorandum of Understanding (MOU) with the Commons Foundation giving the foundation two years to raise \$5 million. Phase I of the project will include building whatever they can with the \$5 million. There will be three phases to the project. A press release went out to the Independent Journal. The foundation is receiving pledges and hard cash. The Foundation Board is expanding and they have added a new Board member. A report will go out at the end of the first quarter or beginning of the second quarter. Progress is certainly being made!

Commissioner Koeppel would like to place on the next agenda a discussion about the overall impact of COVID-19 to the City and in particular the Recreation Department. The discussion could include future plans, programming, lessons learned, etc.

Commissioner Friedel asked when they would be electing the Chair and Vice Chair for 2021. Recreation Director Escobedo stated that would happen in January.

Chair Harrison reminded the Commission to complete the required Ethics Training before the end of the calendar year.

The Recording Secretary would like to congratulate the Los Angeles Dodgers for winning the 2020 World Series!

8. Adjourn Meeting

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,  
Toni DeFrancis, Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Parks and Recreation Commission.

*Franklin Escobedo*  
Franklin Escobedo, Community Services Director