



AGENDA
LARKSPUR LIBRARY BOARD
Minutes
May 11, 2020



ROLL CALL:

Attendance: Chair: Andy Revell; Jeff Gunderson; Jonathan Shambroom; Armelle Futterman; Franklin Escobedo

Absent: Michelle Melka

Guests: Barbara Friday, FOL, Joe Jennings, The Commons, Jeanne Friedel, The Commons

Meeting called to order at 6:15 pm on Tuesday, May 11, 2020.

APPROVAL OF CONSENT CALENDAR

J. Gunderson moved to adopted the consent calendar. J. Shambroom seconded. Motion passed.

PUBLIC COMMENT:

No public comments.

BOARD MEMBERS REPORTS AND COMMENTS:

No comments from the Board.

LIBRARY DIRECTOR'S ORAL REPORT:

OLD BUSINESS ITEMS:

1. Discussion on library activities and staffing, including recruitments

Updated the board on the efforts to market the library's effort to promote digital services. Reported that the staff had began to answer phones remotely, and the new virtual programming that had been added. Using the library's social media to promote library services.

NEW BUSINESS ITEMS:

1. Planning for Reopening – Library Director, Franklin Escobedo

Shared the plans for curbside pickup and discussed the future of in person services and challenges with maintaining social distancing.

2. Budget Reductions – Library Director, Franklin Escobedo

Updated the board on the budget cuts and retirement options for staff. Shared the news that the Library Department and Park and Recreation departments to be combined under one department of Community Services.

STATUS REPORTS - REPORTS FROM THE LIBRARY'S SUPPORT GROUPS (Friends, Foundations)

B. Friday updated the Board on the Friends of the Library cancellation of their upcoming in person events. Still planning on the fall events and the waiting to see how the membership campaign has been going.

J. Jennings updated the Board on The Commons Foundations continuing work and fundraising efforts and the challenges that will faced in an economic downturn. Jennings urged the Library and the Board to consider a digital services strategy to use to maintain library services during the Covid-19 pandemic and economic downturn. J. Shambroom of the Board expressed interest in working with Jennings to develop an overview of a digital library strategy.

FUTURE AGENDA ITEMS:

Board will recommend future agenda items and establish next meeting date

NEXT MEETING DATE:

The next board meeting will be on June 8, 2020.

ADJOURN MEETING

Meeting adjourned at 7:45 p.m. on Tuesday, May 11, 2020.

Respectfully submitted,
Franklin Escobedo, Library Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at regular meeting of the Larkspur Library.

Franklin Escobedo

Franklin Escobedo, Library Director