



LARKSPUR CITY COUNCIL
MEETING MINUTES

Via Videoconference Only
Per Governor's Executive Order N-29-20

May 20, 2020

For full video/audio of the meeting, go to <http://www.cityoflarkspur.org>
(Quick Links – Watch City Council Meetings)

REGULAR MEETING

Mayor Way called the regular meeting to order at 6:34 p.m.

1. ROLL CALL

COUNCIL PRESENT: Scot Candell, Kevin Haroff, Dan Hillmer, Gabe Paulson, and Mayor Catherine Way

COUNCIL ABSENT: None

STAFF PRESENT: Library Director Franklin Escobedo, City Clerk Alison Foulis, Assistant to the City Manager Shannon O'Hare, Administrative Services Director Cathy Orme, City Manager Dan Schwarz, Public Works Director Julian Skinner, Planning & Building Director Neal Toft, and City Attorney Sky Woodruff

2. PUBLIC COMMENT

The Council received public comment from four individuals:

- Joan Dobkowski, Marin Park Resident
- Dyan Pike, Friends of the Library
- Anna Harrison, Marin Park Resident
- Mitch Powers, Marin Park Resident

3. PRESENTATIONS/PROCLAMATIONS

None.

4. APPROVAL OF THE CONSENT CALENDAR

The Council received public comment from one individual regarding Item 4.1 (Warrants) on the consent calendar:

- Dennis Gilardi

Upon motion by Councilmember Candell, and seconded by Councilmember Paulson, Council approved the consent calendar in one motion. The vote was unanimously in favor. The approved consent calendar consisted of the following items:

- 4.1 Approve warrants.
- 4.2 Approve minutes of the May 6, 2020, regular meeting.
- 4.3 Adopt Resolution 23/20 authorizing execution of a Community Development Block Grant Program and Home Program Cooperation Agreement with the County of Marin. (Continued from May 6, 2020)
- 4.4 Adopt Ordinance 1048 amending Chapter 9.54, "Noise Control Regulations," of the Larkspur Municipal Code to add new and amend existing definitions, exempt emergency generators subject to type, decibel limits and setbacks, and clarify the exception permit process and requirements.
- 4.5 Adopt Resolution 29/20 approving revision to approval plans for the Measure B Accessibility Improvement Project (CIP 19-302) to add grant funded splitter islands and crosswalks on South Eliseo Drive and curb and gutter replacement for streets to be paved this summer and approval of corresponding contract change orders and budget amendment in the amount of \$175,000 for the same.

- 4.6 Adopt Resolution 30/20 approving plans and specifications and authorizing bid advertisement for the Owlswood Drive Retaining Wall and Rice Lane Retaining Wall Project (CIP 20-301B).
- 4.7 Adopt Resolution 31/20 amending the adopted FY2019/20 Capital Improvement Program and awarding a construction contract for the Doherty Drive Safe Pathway Project (CIP 14-011) to Maggiora & Ghilotti Inc. as the lowest responsible bidder submitting the lowest responsive bid in the amount of \$327,327.
- 4.8 Approve response to the 2019-20 Marin County Civil Grand Jury Report entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices."

5. CITY MANAGER'S ORAL REPORT

City Manager Schwarz gave his oral report.

6. COUNCILMEMBERS' ORAL REPORTS AND COMMENTS

Councilmember Candell reported on the following items:

1. Larkspur Corte Madera School District budget advisory meeting.

Councilmember Paulson reported on the following items:

1. Larkspur Chamber of Commerce's small business support efforts.
2. Mobilehome Park Ad Hoc Committee plans to reach out to stakeholders this week.

Vice Mayor Haroff reported on the following items:

1. MCCMC Economic Recovery Committee meetings and community engagement activities.
2. Larkspur Chamber of Commerce's small business support efforts.

Mayor Way reported on the following items:

1. Central Marin Police Council and Fire Council meetings at which budgets were discussed.
2. Community Development Block Grant (CDBG) award meeting.
3. Meetings with incumbent board and commission members with expiring terms and the expected opening of two Planning Commission seats.
4. Budget Advisory Ad Hoc Committee meetings.
5. Fire preparedness activities.
6. Upcoming 5/21/2020 virtual public meeting with Larkspur Mayor, Library Director Franklin Escobedo and Marin County Supervisor Rice.
7. Appreciation for the Larkspur Community Foundation for their support and connections during this time.

7. PUBLIC HEARINGS

None.

8. BUSINESS ITEMS

8.1 FISCAL YEAR 2020/2021 BUDGET

- A. REVIEW OF PRELIMINARY BUDGET
Council to receive a presentation and provide feedback.

City Manager Schwarz presented the preliminary budget for FY 2020/21 and answered questions from the Council.

Mayor Way called for public comment and no one wished to speak.

The Council provided feedback on the preliminary budget, which will be brought back to the Council for adoption at the next meeting.

- B. CONDUCT WORKSHOP TO REVIEW PROPOSED CAPITAL IMPROVEMENT PROGRAM (CIP) FOR FISCAL YEAR 2020/21.
Council to receive a presentation and provide feedback.

Public Works Director Skinner presented the proposed Capital Improvement Program (CIP) for FY 2020/21 and answered questions from the Council.

The Council received public comment from one individual:

- Joe Jennings, The Commons Foundation

The Council provided feedback on the proposed Capital Improvement Program, which will be brought back to the Council for adoption at the next meeting.

8.2 UPDATE ON CITY ACTIVITIES IN RESPONSE TO CORONAVIRUS (COVID-19)
Standing item to update the City Council on City activity during and in response to the COVID-19 Emergency.

City Manager Schwarz provided an update and answered questions from the Council. No one from the public wished to speak.

8.3 CITY FINANCIAL UPDATE
Standing item to brief City Council on financial and budget implications of the COVID-19 Emergency.

City Manager Schwarz provided an update and received comments from the Council. No one from the public wished to speak.

9. ADJOURN

Council adjourned the meeting at 9:29 p.m.

Attested
/s/Alison Foulis
City Clerk