

LARKSPUR LIBRARY BOARD
Minutes of Regular Meeting – May 20th, 2019

ROLL CALL:

Chair Andy Revell, Jeannette Giacomini, Jeff Gunderson, Michelle Melka,
Jonathan Shambroom
Staff: Library Director Janice Akel

APPROVAL OF CONSENT CALENDAR:

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code

Approval of Minutes as Submitted: None to approve

PUBLIC COMMENT:

There were no comments.

BOARDMEMBER REPORTS AND COMMENTS:

Boardmember Giacomini stated that she had met with Mayor Morrison and Councilman Haroff about her decision not to stand again. They asked her about the Board and what info she cared to share with them. She advised them that in her opinion, a senior, older female should replace her to maintain a balance on the Board. This would be her last Board meeting.

The Board thanked Jeanette for her service and said she would be missed.

LIBRARY DIRECTOR'S ORAL REPORT:

Library Director Akel reported that the library is gearing up for summer, which officially kicks off on June 3rd, with over 130 events planned. This year more educational and STEM activities are being offered – a Discovery Museum “Try IT” truck, lunar landing 50th celebrations, a middle school book club, additional TECH classes both at Larkspur and the Tamalpais Retirement Center, and more. Visits have been made to local schools to talk about what the library can offer students over the summer.

Although there are no statistics about the number of people who visit the library (there is no counting device in place) the staff are reporting continual and increased traffic, including Saturdays. They also report a wider demographic spread of patrons.

Use of the MAC computer purchased by the FOL for public use has been an excellent addition, with all age groups using this heavily. Chromebooks are now available for in-house use, and ROKU sticks are available for checkout (7 day loan). These services are gaining popularity. KANOPY, the streaming movie service, is also consistently being used, although their charges keep rising. This will be closely monitored. It is a popular service, but expensive. For now, the FOL are paying for this.

The FOL continue to be most generous in their support of the library.

OLD BUSINESS ITEMS:

1. Update on Budget 2019/2020

Director Akel reported that budget for next FY was still being worked on. The Finance Director and City Manager will present to Council soon.

2. Update on 4th July Parade

Chair Revell reported everything was ready for the parade. Anybody wishing to attend should join the group at Redwood High at 9:15am. He had personally purchased candy from Costco to give out along the parade route. This year the theme was “space” – to coincide with the 50th anniversary of the lunar landing.

NEW BUSINESS ITEMS:

1. Library Carpet and Renovation in the children’s room.

The library is currently closed for re-carpeting and some minor renovation work in the children’s room. The library will re-open on Wednesday, May 29th. So far no problems have occurred and it looks to be a worthwhile project to have undertaken. There is more space available in the children’s room. Some new furnishings are coming in any day and will increase the flexibility and use of this area.

STATUS REPORTS- REPORTS FROM THE LIBRARY’S SUPPORT GROUPS (Friends, Foundation):

Joe Jennings, President of the LLCC, updated the Board on the status of the Task Force and outlined the plan of action going forward, in the months ahead

Barbara Friday, President of the Friends of the Library, updated the Board on the group's activities.

FUTURE AGENDA ITEMS

NEXT MEETING DATE

Chair Revell set the next meeting date as September 20th, 2019.

ADJOURN MEETING

Chair Revell adjourned the meeting at 7:45 p.m

Respectfully submitted, Janice Akel
Library Director

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Library.

Janice Akel, Library Director