

**MEETING MINUTES OF THE
HERITAGE PRESERVATION BOARD
February 14, 2019**

ROLL CALL

Chair Sink called the meeting to order at 7:05 p.m.

Present: Board Members: Lelia Lanctot, Jan Hobbel, Hillary Culhane, Fran Cappelletti, Chair Sink

Absent: Board Member(s): Vice Chair Storek, Jon Knorpp

Staff: Kristin Teiche, Senior Planner/Recording Secretary

PUBLIC COMMENT

None

PLANNING STAFF'S ORAL REPORT

Planning staff informed the Board of the following:

- Her position has been amended to full time 40 hours per week from 30 hours per week.
- She is working on amending the wireless communications facilities regulations, and creating new policy regulations for 5G technology. Facilities for the 5G technology will primarily be installed in the City's public right-of-ways.

BUSINESS ITEMS

1. Proposal to De-list 15 Boardwalk No. 1 from Larkspur's Inventory of Historic Resources. Andrew and Laure Blauvelt, Applicant/Owners; APN: 022-250-34; TR (Tidelands Residential) Zoning District. (Approximately 20 minutes).

Planner Teiche presented a brief staff report.

Board Member Lanctot indicated she had walked the Boardwalk and had difficulty in finding any real historic character in most of the homes. She also viewed the structures from the condominium complex across the creek and noted some more original architecture was a bit more visible. Board Member Cappelletti noted he once lived in those condominiums and regularly viewed the ark structures from that side. Although the lifestyle has importance, he agreed the structures have largely been modified and do not appear historic.

Applicant Andrew Blauvelt addressed the Board. He understands and supports the Board's historic preservation efforts. He wanted to be clear that his request should be seen only as a correction of the inventory. This correction will make it stronger by removing weaker, less qualified structures and what remains creates a more legitimate inventory. He noted he purchased the home as-is, and there is very little original historic fabric or material remaining. The original ark structure is surrounded by additions, and has a very low ceiling height, which requires some modification to make it more livable.

Board Member Lanctot noted that the lifestyle characteristics of the Boardwalk No. 1 is really not what the Board has been protecting. It has largely been focused on architectural review. She referred to the consulting historic architects written opinion and indicated she will rely on this. Board Member Culhane agreed. She noted that a representative sample of structures remain on the Boardwalk to identify the historic architectural style of an ark. Board Member Cappelletti expressed a minor concern that historic preservation could include a lifestyle. However, it was agreed that the lifestyle would remain regardless of the removal of this structure from the inventory.

M/s Lanctot/Hobbel moved and approved 4-1 (Chair Sink abstained, Board Members Storek and Knorpp absent) to de-list #15 Boardwalk No. 1 from the historic inventory due to its condition and the numerous remodeling's that have occurred.

2. Heritage Preservation Meeting Dates. Board to discuss altering and reducing the regular meeting schedule.

Planner Teiche presented options to the Board for a possible alternative meeting schedule. She suggested that, in light of the Board's lighter workload, that the Board meet quarterly, and as needed, for review of planning applications.

Chair Sink indicated that he thought this is a sound idea. The Board Members discussed how a reduced schedule would work, then collectively agreed to continue meeting on the 2nd Thursday of each month on a quarterly basis. This resulted in the next regular meeting being May 9, 2019. Staff noted that there may be cause to schedule an as-needed meeting March/April to hear an application for 55 Walnut Avenue.

3. Update of Larkspur's Historic Resources Inventory. Board Members to submit and collectively review preliminary evaluations of the historic South Magnolia neighborhood to determine if any properties should be evaluated by the Historic Architect. (*Approximately 30 minutes*)

Chair Sink submitted preliminary inventory forms for structures that do not qualify for further review. Board Member Culhane then submitted forms and pictures of structures for the Board's consideration that she determined may deserve further consideration by the historic architect. Board Members agreed to have the historic architect review these structures.

Planner Teiche asked the Board if they would be willing to consider removal of two structures in Baltimore Park she has identified that may not be appropriate to maintain on the inventory. After discussing this proposal at length, the Board agreed to have the consulting historic architect look at the two structures.

4. Election of Officers. Board to nominate and elect Chair and Vice Chair

Chair Sink called for nominations for Chair and Vice Chair.

M/s Lanctot/Sink moved and approved 5-0 (*Board Members Storek and Knorpp absent*) to nominate Vice Chair Richard Storek to Chair.

M/s Lanctot/Cappelletti moved and approved 5-0 (*Board Members Storek and Knorpp absent*) to nominate Board Member Hobbel to Vice-Chair.

5. Board Member Reports. Board members to share and discuss information and attachments related to historic preservation.

- Board Member Lanctot announced that Linda Chauncey may be willing to set up and manage a Facebook page for the Board. The Board would have to feed her the information for the page and its content. Board Member Cappelletti noted that it's important not to let the information grow stale. The Board discussed items and photos that could be posted on the page.
- Chair Sink announced that the Board was invited to attend the "Community Heritage and History Day", held at the Bon Air Shopping Center on May 4, 2019. Last year he manned a booth and offered the book "Larkspur Past and Present" for free. In return he received hundreds of dollars in donations. It was noted that the Board's book inventory was greatly reduced and those remaining should be retained for future Board, Commission and Council members. Board Member Cappelletti stated that instead of offering the Book, the Board could put together an educational historic display. Booths are primarily other historical societies. It was decided that the Board should confirm attendance and see what could be put together between now and then. It was suggested the Board could sell pictures, the movies "Living in Larkspur" and give away the old walking tour brochure. Vice Chair Hobbel volunteered to man the booth for a few hours.
- Board Member Cappelletti discussed his effort to familiarize himself with the Boards archive of DVD's, recorded movies and interviews. He has been able to convert 14 of them to digital format. He noted that there is a 1983 movie memorializing a City anniversary with a young Barbara Boxer in attendance. He also indicated that some of the information offered by the interviewees is a wonderful reminder of past attitudes and practices. He suggested that some of these could be linked to the heritage page on the City website. Additionally, some of these could be uploaded to the Past Perfect Site. However, this would require an additional service and cost. Alternatively, they could be offered on YouTube. He presented the Board with a few pictures he downloaded from the archival collection to give them a flavor of what's in the collection.
- Board Member Lanctot inquired of Board Member Culhane about the status of the historic short video project she had suggested to the Board. Board Member Culhane noted it stalled due to trouble with creating a script. Planner Teiche suggested the Board consider a video of Mr. Cunningham's walking tour. The Board agreed this would be a good option and it would memorialize ex-Board Member Cunningham and the walking tour information. Board Member Culhane agreed she will talk to the videographer and Mr. Cunningham and try to arrange it.
- Chair Sink announced that he will soon be moving from Larkspur and would have to resign from the Board. The other Board Members expressed their disappointment over losing Mr. Sink and expressed their gratitude for all his efforts.

APPROVAL OF MINUTES October 11, and November 8, 2018

M/s Lanctot/Hobbel moved and approved 5-0 (*Board Members Storek and Knorpp absent*) to approve the minutes of October 11 and November 8, 2019.

NEXT MEETING DATE: May 9, 2019

Chair Storek adjourned the meeting with the Larkspur Heritage Preservation Board at approximately 6:34 PM.

Respectfully submitted,

Kristin Teiche, Senior Planner/Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted during the April 15, 2019 meeting of the Heritage Preservation Board.



Kristin Teiche
Kristin Teiche, Senior Planner/Recording Secretary