

LARKSPUR LIBRARY BOARD
Minutes of Regular Meeting- November 10, 2014

Roll Call: Present: Chair Michelle Melka (arrived 6:28), Joan Foley,
Jeff Gunderson, Noel Shumway

Staff: Library Director Frances Gordon

Acting Chair Gunderson called the meeting to order at 6:20 p.m.

Approval of Consent Calendar

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code

Approval of Minutes as Submitted: Regular Meeting, October 13, 2014

M/s, Foley-Gunderson and approved 3-0 (Chair Melka absent) to approve the Consent Calendar as submitted.

PUBLIC COMMENT

There were no comments.

BOARDMEMBERS REPORTS AND COMMENTS

Boardmember Shumway stated he spoke to a resident who is interested in the Board vacancy. Library Director Gordon stated she would be happy to speak to the resident and give her an application. Boardmember Shumway stated he thought the term would end in June 2015. Library Director Gordon stated she would check this out.

LIBRARY DIRECTOR'S ORAL REPORT

Library Director Gordon reported on the following: 1) Library and City Hall Facility; 2) Library Programs; 3) MARINet Library Consortium Update; 4) Miscellaneous.

She noted the Afternoon Book Talk Tea at Book Passage was a huge success. Boardmembers Shumway and Foley stated it was a great event.

Chair Melka arrived at the meeting.

Library Director Gordon stated she recently attended the California Library Association Conference with Librarian Capasso. They both attended a presentation by Group 4 about the new Public Library/Community Facility in Palo Alto. Group 4 discussed the challenges of designing a facility that has different entities and functions that all require independent access at different times. The facility has a café and central courtyard. She encouraged the Board to take a tour soon.

Library Director Gordon stated her staff is reviewing the Library's Behavior Policy and will bring it to an upcoming Board meeting for their input.

UNFINISHED BUSINESS ITEMS

1. Updates from Larkspur Library & Community Center (LLCC) Project Planning Group

Chair Melka stated she attended the recent City Council meeting where the Council considered and decided on the architectural firm for the Community Facility Parcel Schematic Design. The Council chose the firm LMS Architects after deliberating for some time. Boardmember Foley stated her husband, who is an architect, has worked with LMS Architects and thinks very highly of the firm.

Library Director Gordon discussed the importance of working with an experienced library consultant alongside the architectural team. Boardmember Gunderson had questions about this component of the process.

Chair Melka stated she would not be able to attend the LLCC Project Planning Group meeting scheduled for this Friday. Library Director Gordon stated she would take very good notes and report back to the Board. She also stated that Councilmember Way would be coordinating a meeting that would include many of Larkspur's fundraising groups.

NEW BUSINESS

There were no New Business Items.

STATUS REPORTS:

1. Reports from the Library's Support Groups (Friends, Foundation, and Steering Committee)

There was no report.

FUTURE AGENDA ITEMS

Chair Melka stated the following items would be on an upcoming agenda: 1) Updates from Larkspur Library and Community Center (LLCC) Project Planning Group; 2)

Update on Thursday meeting with the Mayor regarding fundraising; 3) Discussion about Library Behavior Policy; 4) Annual Letter to the City Council.

NEXT MEETING DATE

Chair Melka stated the next meeting would be held on Monday, December 8, 2014. The meeting would start at 6:15 p.m.

ADJOURNMENT

Chair Melka adjourned the meeting at 6:45 p.m.

Respectfully submitted

Toni DeFrancis
Recording Secretary