

LARKSPUR LIBRARY BOARD  
Minutes of Regular Meeting- September 14, 2015

Roll Call: Present: Chair Jeff Gunderson, Joan Foley,  
Noel Shumway

Absent: Jeanette Giacomini, Michele Melka

Staff: Library Director Frances Gordon

Chair Gunderson called the meeting to order at 6:18 p.m.

**APPROVAL OF CONSENT CALENDAR**

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code.

Approval of Minutes as Submitted: Regular Meeting, June 8, 2015

M/s, Foley-Shumway and approved 3-0 (Melka and Giacomini absent) to approve the Consent Calendar as submitted.

**PUBLIC COMMENT**

There were no comments.

**BOARDMEMBER REPORTS AND COMMENTS**

Boardmember Foley had questions about Book Sizzle and Brain Fuse. Library Director Gordon stated a number of Marin County librarians got together and recommended some new MARINet on-line data bases, including Brain Fuse and Book Sizzle. The focus of Brain Fuse is career and homework help. Book Sizzle is a reader's advisory tool. Boardmember Foley stated she loves Book Sizzle- it is well done. Library Director Gordon stated it links to the library catalogue. She briefly discussed Zinio, a new database that allows patrons to access on-line magazines.

Library Director Gordon stated the windows and window frames in the children's library need to be repaired. The Public Works Director is planning to replace all of the windows in City Hall with custom-made windows. The Library might need to close down a few days for the repairs but staff is looking at alternative ways to continue to assist patrons.

Boardmember Shumway noted the library has a lot of new “on demand” movies.

## **UNFINISHED BUSINESS ITEMS**

There were no Unfinished Business Items.

## **NEW BUSINESS ITEMS**

### **1. De-briefing of September 2<sup>nd</sup> Town Hall Meeting**

Chair Gunderson and Boardmember Foley stated they attended the meeting. Boardmember Foley stated the notice for the meeting should have informed people that the meeting would start at 6:30 p.m. and finish at 9:00 p.m. It is a good idea to have a facilitator but they should have done a brief summary of the history of the project, etc. Chair Gunderson agreed and noted the beginning of the meeting was a bit “touchy-feely”. Boardmember Foley stated one of the facilitators was writing notes and drawing pictures and illustrations but it was very difficult to see from certain parts of the room. She thought the intent of the meeting was to obtain comments on the design of the building.

Boardmember Shumway stated it sounds like there should have been some parameters set for the meeting and a one-page summary of the purpose of the meeting and the decisions that had been made up to that point (i.e., no second story, no pool, no underground parking, etc.).

Boardmember Foley stated someone wanted to talk about roads and bike paths and the facilitators could have kept people on topic. There should have been more discussion about the design and scale of the facility. She was worried they did not gain much momentum from this meeting.

Chair Gunderson wondered if each meeting would have an entirely different audience. He hoped the meetings would build on one another. Boardmember Shumway stated the next meeting starts at 9:30 a.m. so there should be a completely different audience. Chair Gunderson stated there would probably be a different audience at the third meeting as well. He wondered if the architects were able to glean anything from the comments made in terms of how to “tweak” the proposed design.

Library Director noted there were a lot of people that were new to the process and the facilitators wanted to focus on “the look and feel of Larkspur”. Ms. Helen Heitkamp, former Planning Commissioner, gave a brief history of Larkspur.

Boardmember Shumway asked if the advisory group had met. Chair Gunderson stated “not yet”. Library Director Gordon stated the City Council plans to expand the advisory committee after the third Town Hall meeting.

Boardmember Shumway asked if representatives from the Foundation were at the meeting. Library Director Gordon stated "yes".

Library Director Gordon stated she would pass on these comments to the City Manager.

**STATUS REPORTS:**

1. Reports from the Library's Support Groups (Friends, Foundation, and Steering Committee)

Library Director Gordon stated the Foundation contributed \$1,000 for the purchase of Book Sizzle and the Friends will pay the ongoing cost of \$1,300.

**FUTURE AGENDA ITEMS**

Chair Gunderson stated the following items would be on the next agenda: 1) De-briefing of October 7<sup>th</sup> Town Hall Meeting.

**NEXT MEETING DATE**

Chair Gunderson stated the next meeting would be held on Monday, October 12, 2015.

**ADJOURNMENT**

Chair Gunderson adjourned the meeting at 7:12 p.m.

Respectfully submitted,

Toni DeFrancis  
Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted at a regular meeting of the Larkspur Library Board.

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Frances Gordon, Library Director