

LARKSPUR LIBRARY BOARD  
Minutes of Regular Meeting- April 13, 2015

Roll Call: Present: Chair Jeff Gunderson, Jeannette Giacomini,  
Michele Melka, Noel Shumway

Absent: Joan Foley

Staff: Library Director Frances Gordon  
Public Works Director Mary Grace Houlihan

Chair Gunderson called the meeting to order at 6:17 p.m.

**APPROVAL OF CONSENT CALENDAR**

The Library Director certifies that this Agenda has been posted in accordance with the requirements of the Government Code

Approval of Minutes as Submitted: Regular Meeting, March 9, 2015

M/s, Shumway-Giacomini and approved 4-0 (Foley absent) to approve the Consent Calendar as submitted.

**PUBLIC COMMENT**

Ms. Susan Schmidt and Mr. Jay Hamilton introduced themselves to the Board.

**BOARDMEMBER REPORTS AND COMMENTS**

There were no reports.

**LIBRARY DIRECTOR'S ORAL REPORT**

Library Director Gordon stated there was no report this month.

**UNFINISHED BUSINESS**

1. City Update on the Rose Lane Community Facility Parcel

Public Works Director Houlihan distributed a packet of information to the Board including schematics and drawings of the proposed library/community facility. She gave

a report on the status of the planning process including public outreach meetings, technical advisory committee meetings, advisory committee meetings, and the results of a SurveyMonkey. She referred to the Site Plan and other key highlights that included the plant palette for both shade and sun gardens, incorporating the indoor/outdoor connection, and the use of drought tolerant plants. She pointed out key areas of the site that included visitor drop-off; drive-up book drop; covered portico/porch; materials handling room; space for coffee cart; administration offices; 1,500 square foot meeting room; two 750 meeting rooms; teen room; children's area; reader's room. She noted there was a lot of discussion regarding security of the building and pointed out the red line barrier that identified security lines.

Public Works Director Houlihan referred to the sheet depicting the "Arrival Plaza" and noted there would be a feeling of openness with a creative play element.

Public Works Director Houlihan referred to the sheet depicting the "Outdoor Community Room" and discussed some of the possible finishes and materials that could be used.

Public Works Director Houlihan referred to the Current Plan and Massing schematics and stated they depict the orientation, size relations, and how the building would feel. She noted the surrounding homes are sitting about 25' to 27' high. The senior housing building is about 35' high. The facility would be about 30' high at the corner of Rose Lane and Doherty Drive and about 12' high at the parking lot near Rose Lane. There is a pop-out above the collections area that would hit about 33'. The building is designed to create comfort using passive lighting and ventilation.

Public Works Director Houlihan referred to the sheets titled "Building Character-Southwest and Northwest Aerial Views" and stated they reflect the building roof geometry, roof lines, and solar opportunities.

Public Works Director Houlihan referred to the sheet titled "Perspective" and stated it depicted the building articulation along Doherty Drive. There would be a nice amount of room between the curb line and the building. Ms. Susan Schmidt expressed concerned that the view of Mt. Tamalpais would be obstructed by the building.

Public Works Director Houlihan referred to the sheet titled "Perspective from Orchid/Rose Lane Intersection and from Rose Lane/Doherty Drive Intersection". She stated there is an attempt to be respectful of the surrounding homes and the corridor. Ms. Schmidt had questions about the height of the reading room pop-out.

Public Works Director Houlihan referred to the sheet titled "Materials Options" and stated there would be a lot of discussion at the next workshop about the exterior of the building.

Mr. Hamilton asked if the proposed photovoltaic panels and other proposed sustainable elements would generate enough power to run the facility. Public Works Director

Houlihan stated these elements would assist but the building would not have a zero carbon footprint. Mr. Hamilton asked if the design included a rain garden. Public Works Director Houlihan stated they were not looking at any cisterns.

Public Works Director Houlihan briefly discussed the sheets titled "Section through Collections and Reading" and "Section through Teen and Children's Library".

Public Works Director Houlihan briefly discussed the sheet titled "Daylight Analysis" and noted they were reviewing the lighting for the building at different times throughout the year.

Mr. Hamilton asked about bicycle parking. Public Works Director Houlihan pointed out the bicycle racks- approximately 30 spots.

Boardmember Shumway asked if they were on schedule. Public Works Director Houlihan stated they were a bit behind because they decided to add an additional public workshop. The Planning Commission should review the project in May with Council review at the end of June or beginning of July.

Ms. Schmidt stated it was difficult to understand the mass of the structure from the drawings. She was concerned that the building frontage along Doherty Drive would sit 12 feet from the sidewalk, would be 30 feet high, and 300 feet long. It would present quite a presence as seen from Doherty Drive and would block the view of Mt. Tamalpais. Public Works Director Houlihan stated the public expressed a desire for a building of civic presence, not too big and not too small. Chair Gunderson stated the public expressed a desire for volume in the rooms. Ms. Schmidt stated she was on the ad hoc Library and Recreation Community (LARC) Planning Committee for the Master Plan and she does not remember any desire from the community for 30' high ceilings.

Boardmember Melka asked if story poles could be installed. Public Works Director Houlihan stated she would bring up this suggestion to the design team. Chair Gunderson stated it would be nice if the story poles could be in place prior to the April 30<sup>th</sup> meeting.

Boardmember Shumway asked if a model of the building could be made. Public Works Director Houlihan stated a model was not in the budget but she would bring that idea back to the design team. Boardmember Shumway asked about the height of the buildings at the Rose Lane project. Public Works Director Houlihan stated the single family residences along Doherty Drive were 25' high but sit up at about 30'. The multi-family senior complex is 35' high.

Mr. Hamilton asked if the project could be phased if funding became a problem. Public Works Director Houlihan stated the building is not designed to be phased.

Ms. Schmidt asked if the height and location of the building on the site were open to

reevaluation. Public Works Director Houlihan stated continued community input is important. Mr. Hamilton stated they would get more people to attend the April 30<sup>th</sup> meeting if they installed the story poles. Ms. Schmidt reiterated her concern about the size of the building.

Chair Gunderson encouraged everyone to attend the April 30<sup>th</sup> meeting.

### **STATUS REPORTS:**

1. Reports from the Library's Support Groups (Friends, Foundation, and Steering Committee)

Library Director Gordon stated the Friends Annual Meeting is scheduled for this Saturday. She would report back at the next meeting.

### **FUTURE AGENDA ITEMS**

Chair Gunderson stated the following items would be on the next agenda: 1) City Update on the Rose Lane Community Facility Parcel; 2) Report on the April 30<sup>th</sup> Joint Meeting regarding the Community Facility.

### **NEXT MEETING DATE**

Chair Gunderson stated the next meeting would be held on Monday, May 11, 2015.

### **ADJOURNMENT**

Chair Gunderson adjourned the meeting at 7:35 p.m.

Respectfully submitted

Toni DeFrancis  
Recording Secretary